

AGENDA
BOARD OF EDUCATION MEETING
SCHOOL DISTRICT OF MANAWA
AUGUST 19, 2013

- 1) Call to Order – President Kreklow – 5:30 pm - Board Room – 800 Beech St., Manawa
- 2) Inspection of 3 School Buildings – Public Welcome; return at 6:30 pm, to Board Room
- 3) Pledge of Allegiance
- 4) Roll Call
- 5) Verify Publication of Meeting
- 6) Consent Agenda:
 - a) Approve Minutes of July 15, 2013 Board Meeting
 - b) Approve FFA Trip to National FFA Convention – Sandy Cordes
 - c) Treasurers Report / Approval of Expenditures
 - i) Donations:
 - (1) JDRF (Juvenile Diabetes) \$268.22 for School Walk for Diabetes
 - (2) Wis. FFA Foundation \$322 to FFA Leadership Project
- 7) Administrative Reports
 - a) ES Principal: TPES (Teacher Performance Evaluation System), Inservice Update
 - b) HS Principal: TPES, Inservice Update, Statement Re: Investigation of Jersey
 - c) Dist. Admin.: Open Enrollment Extension Request - Out of District, TPES, HS Fees Discussion
- 8) Correspondence
- 9) Public Comments (Register to Speak Prior to Start of Meeting/Guidelines on Reverse)
- 10) Board Comments:
- 11) Committee Reports:
 - a) Employee Relations Committee (C - Strebe)
 - i) Teacher Wage/Incentive Model
 - ii) Support Staff – Job Descriptions / Wage & Incentive Model
 - iii) Morale
 - b) Policy & Personnel (C - Pohl)
 - i) 100 Policy Review -
 - ii) Policy 184 185 – Board Committees
 - c) Buildings & Grounds: (C – Flynn)
 - i) Building Inspection of 3 Buildings
- 12) Unfinished Business:
 - a) Wolves Know How Incentives (E. Dombrowski)
 - b) Approval of Annual Extra Curricular Contracts for 2013-2014 (E. Dombrowski)
 - c) Approve Bus Driver Contracts for 2013-2014 (E. Dombrowski)
 - d) Approve Updated ES Student Handbook for 2013-2014 (T. Sjoberg)
 - e) Approve Updated ES Faculty Handbook for 2013-2014 (T. Sjoberg)
 - f) Approve Updated HS Student Handbook for 2013-2014 (K. Morrin)
 - g) Approve Updated HS Faculty Handbook for 2013-2014 (K. Morrin)
- 13) New Business:
 - a) Approve Contract & Non-Renewal for Emily Guentner, Long Term Substitute Teacher (4K) 2013-2014 (T. Sjoberg)
 - b) Approve Contract for Shawn Allen, Spanish Teacher 2013-2014 (K. Morrin)
 - c) Approve Recruitment and Selection of Employees Guidelines (E. Dombrowski)

- d) Approve Food Service Policies # 760, 760-Rule, 761 (E. Dombrowski)
- e) 1st Reading 100 Series Policies – Consider for Approval at September Meeting

14) Next Meeting Dates:

- a) August 20, 2013 – Negotiations Committee – 5 pm – Open Session – Board Room
- b) August 26, 2013 – Employee Relations Committee – 6:30 p.m. – Board Room
- c) September 16, 2013 – Regular Meeting – 6:30 pm – Board Room

15) Adjourn

PLEASE NOTE: Any person with a qualifying disability under the Americans with Disabilities Act that requires the meeting or material to be in accessible format, please contact the District Administrator to request reasonable accommodation. The meeting room is wheelchair accessible.

SCHOOL DISTRICT OF MANAWA

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PUBLIC COMMENT AT BOARD MEETINGS

The Board is pleased that the public is interested in educational issues, and the Board is interested in the public's comments and concerns about the District. There will be a time indicated on the agenda during which members of the public may address the Board. Individuals who live or work within the School District of Manawa may address the Board. Others may address the Board at the discretion of the Board.

In order for the meeting to flow smoothly, anyone wishing to address the Board of Education should adhere to the following guidelines:

- Individuals who reside or work within the District should raise their hand to be recognized, stand, and give their name and address (or place of employment) for the record.
- Comments or suggestions shall be limited to three minutes or less.
- Comments and suggestions on the District are welcome. Personal criticism of Board members or District employees is out of order.

The Board may discuss citizen input. If there is a need for any answer or a response to a concern or issue, the District Administrator or one of the other administrators will contact the individual within the next week. If an individual concern requires Board action, it may be placed on the next month's agenda.

Approved: 12-19-2011

Minutes of the July 15, 2013 Board of Education Meeting

Meeting was called to Order by President Kreklow at 6:02 p.m. in the MES Board Room.

Present from the Board: Kreklow, Artz, Pohl, Sturm and Flynn. Strebe absent.

Clerk Flynn verified proper Publication of Meeting notices.

Filling Board Vacancy: Richard Lowney and Russell Hollman submitted letters of interest for filling the vacancy for Zone 5 Townships of Mukwa/Royalton, however, at the time of the meeting Mr. Lowney was not present. Russell Hollman, E5690 Sunrise Lane Weyauwega, WI 54983 stated he has taught in the School District of Manawa for 42 years, 34 years as a coach, and 33 years as a bus driver and believes his background may bring some insight that may be helpful. Upon a ballot vote, Mr. Hollman unanimously received yes votes. The Oath of Office was administered by Clerk Flynn and Mr. Hollman joined the Board for the meeting.

Presentations:

Sandy Cordes & Students: Youth Leadership Employability Skills Student Certificates – Mrs. Cordes had 32 students earn their Youth Leadership Employability Skill Certificates. Recent graduates, Joe Kaczorowski and Wendy Kons spoke how this program helped them get prepared for the workforce, to know what is expected of them as an employee, build employee skills and encountered many volunteering opportunities.

Judy Connelly, Interventionist: Student Progress Monitoring – Mrs. Connelly presented data on how direct reading interventions have improved student's reading levels in the last year. She plans on conducting a student assessment with all elementary students within the first month of this school year to find their exact instructional level. This assessment identifies the students that are struggling the most. Interventions are conducted in small groups every day to help the student in daily reading, comprehension skills and writing. In 6 to 8 weeks, another assessment will be performed to measure growth. Board members Flynn, Pohl and Sturm questioned the number of "spots" that are brought on for intervention and since we are a School – wide Title 1 School, that all students do not receive services. Mrs. Connelly noted due to her limited availability last year being part-time, as well as offering services to St. Paul's school, it did limit the number of students that received services within the elementary school. This will hopefully improve this school year (2013-2014) as she is now a full-time interventionist. Mrs. Connelly outlined her intentions to train the classroom teachers on how to conduct interventions in the classroom for those students who may be not at grade level. The district will also utilize numerous progress monitoring programs (Academy, PALS, Aimsweb and Star Testing).

Move by Sturm/Pohl to approve the Consent Agenda as follows:

- Approve Minutes of June 17, 2013 Board Meeting
- Treasurers Report: Approval of Expenditures of \$18,758.75 and Cash Receipts of \$4,316.96
- Donations: 1. A. Sturm & Sons Foundation, Inc. - \$3,000 – Arts / Band / Choral / Library. 2. A. Sturm & Sons Foundation, Inc. - \$14,000 – HS Scholarships
- Fall Coaches & Extra-Curricular Advisor Contracts for 2013-2014
- Resignation – Amy Anaya, HS Spanish Teacher
- Hunter Safety Summer School Course August 5-10, 2013

Motion carried 6-0. Strebe absent.

Public Comments: None

Correspondence: None

Administrative Reports

ES Principal, Tammy Sjoberg: Staff and Student MES Handbooks are included in the agenda for a 1st reading with some updates to the documents.

HS Principal, Karl Morrin: Summer School Update – Summer school finished the first week of July. All students in remedial classes received passing grades. Graduation Policy – No proposed changes. The policy was changed in June 2012 stating "Only students who have completed all course requirements and other obligations for graduation, e.g. 90% attendance rule during last semester of senior year, may participate in commencement exercises." Mr. Morrin received some questions on this policy and wanted to reiterate what the board policy is. Informational.

District Admin., Ed Dombrowski: Annual Transportation Report - Per Wisconsin Statute s.121.05 the district is required to maintain this signature page on file at the district. The report shows the number of bus riders and an explanation for any decrease in ridership from last school year.

Board Comments: None

Committee Reports:

Policy & Personnel: Food Service Policies to Update:

760 Food Service Management

760-Rule Food Service Management

761 Free & Reduced Price Meals

These policies were reviewed and modified to clean up language. The name *Free and Reduced Lunch* is being changed to *Free and Reduced Lunch and Breakfast* to make families aware that free and reduced breakfasts are also available.

Schedule 100 Series Policies for Review – The 100 Series Policies will be brought to the August Policy and Personnel Committee meeting for review.

Special Education/ Special Programs Director Position – Discussions took place in concept to have an in-house Special Education Director plus the need for a Special Programs Director in a combined roll. Since it is not feasible for the upcoming school year, it is tabled for further study and consideration.

Buildings & Grounds: Summer Maintenance Update – A list has been compiled of items needing attention during the summer months. The list noted who is responsible for monitoring the progress as well as signing off that it has been completed. All of the items on the list should be able to be completed before the start of the school year.

HS Roof Top Heating Units – The HVAC units continue to fail and need repair/parts. The need to undertake a major project is becoming more of a reality. The Finance Director will bring back several financing plans to the next Building and Grounds Meeting. Contractors will be contacted to modify their recent quotes as well as investigating how much has been spent in the recent years to keep the units in working order.

Schedule Board Walk Thru of Old Elementary School Building – The Building and Grounds Committee will meet at MES on August 19 at 5p.m. The Regular Scheduled Board of Education meeting will begin at 5:30 p.m. where the full board will walk over to the old elementary building for a walk-thru. The regular meeting will continue in the Board Room at 6:30 pm after the tour of the old elementary building.

Unfinished Business:

Annual Committee Appointments: Board Committees (See Policy #184)

Board Member Committee Assignments 2013-2014

CESA 6: S. Flynn

W ASB regional Rep. S. Flynn

Building/Grounds: S. Flynn(C), K. Kreklow, R. Hollman

Curriculum: P. Sturm(C), S. Flynn

Finance: P. Sturm(C), S. Flynn, H. Pohl

Negotiations: P. Sturm(C), D. Strebe, C. Artz

Policy/Personnel: K. Kreklow, H. Pohl(C), R. Hollman

Employee Relations: D. Strebe(C), C. Artz, P. Sturm

WASB Convention Representatives: K. Kreklow, Alternate-P. Sturm

Health and Wellness – H. Pohl, R. Hollman

Move by Flynn/Artz to Approve 2nd Reading of Updated Board Committee Policy #184. Sturm pointed out he was absent at the previous meeting when Policy #184 received a 1st Reading. He does not support how the policy states the board should avoid having standing committees but then offers the option to have standing committees. He would like to see the language changed. Upon hearing Sturm's concerns the **Motion Failed 0-6**. Strebe absent. **Move by** Sturm/Pohl to Table Board Committee Policy #184. Motion carried 6-0. Strebe absent.

New Business:

Move by Sturm/Flynn to Approve Contract for Vicki Santacroce, Information Technology Technician/Media Specialist Director for 2013-2015. Motion carried 6-0. Strebe absent.

Move by Flynn/Artz to Approve Contract for Marissa Jashinsky, Special Education Teacher 2013-2014. Motion carried 6-0. Strebe absent.

Move by Sturm/Pohl to Approve a Contract for Cindy Jaeckle, 50% Special Education Teacher for 2013-2014. Motion carried 6-0. Strebe absent.

Move by Hollman/Artz to Approve Open Enrollment Extension Request - Out of District for 2013-2014. Motion carried 6-0. Strebe absent.

1st Reading Updated ES Student Handbook for 2013-2014
1st Reading Updated ES Faculty Handbook for 2013-2014
1st Reading Updated HS Handbook for 2013-2014
1st Reading Updated Co-Curricular Handbook for 2013-2014

After a lengthy discussion regarding edits, revisions and typos on the HS Handbook, Mr. Dombrowski suggested tabling all the handbooks so the Administration team can go through the documents and make the necessary changes as well as an effort to condense the documents.

Move by Sturm/Pohl to Table the 1st Reading of the Updated ES Student Handbook for 2013-2014, the 1st Reading of the Updated ES Faculty Handbook for 2013-2014, the 1st Reading for the Updated HS Handbook for 2013-2014, and the 1st Reading of the Updated Co-Curricular Handbook for 2013-2014. Motion carried 6-0. Strebe absent.

The Board received 1st Readings of the Recruitment and Selection of Employees Guidelines and 1st Reading Food Service Policies # 760, 760-Rule, 761. The guidelines and policies will be brought to the August meeting for final approval.

Next Meeting Dates:

July 29, 2013 – Employee Relations Committee – 6:30 p.m. – Board Room
August 12, 2013 – Policy & Personnel Committee – 7:00 **a.m.** – Board Room
August 19, 2013 – Building & Grounds Committee - 5:00 p.m. – Board Room
August 19, 2013 - Regular Meeting – 5:30 pm – Board Room – Upon entering into open session, the Board will take a walking tour of the old elementary building

Move by Pohl/Artz Adjourn and Reconvene at 9:05 p.m. in Closed Session Pursuant to the Provisions of Sections 19.85(1)(c)(f) and 118.22, Wis. Stats., for the Purposes of: Discussing the Employment Status of Employees Over Which the Board Has Jurisdiction or Exercises Responsibility 1) Administrator Benefits. Motion carried 6-0 on a voice vote. Strebe absent.

Move by Pohl/Flynn to reconvene in open session at 9:20 p.m. Motion carried 6-0 on a roll call vote. Strebe absent.

Move by Sturm/Pohl to approve correcting clerical error of James Quinn, Administrator Benefits to extend out to May 2016. Motion carried 6-0. Strebe absent.

Move by Pohl/Hollman to Adjourn the July 15, 2013 meeting at 9:22 p.m. Motion carried 6-0. Strebe absent.

Stephanie Flynn, Board Clerk



Fwd: National FFA Convention Trip Oct. '13

Ed Dombrowski <edombrowski@manawa.k12.wi.us>

Tue, Jul 16, 2013 at 7:33 AM

To: Jeanne Frazier <jfrazier@manawa.k12.wi.us>

Jeanne,

Can you please place this on the board agenda for August.

Thank you,

ED

Ed Dombrowski
District Administrator

----- Forwarded message -----

From: Sandra Cordes <scordes@manawa.k12.wi.us>

Date: Mon, Jul 15, 2013 at 4:12 PM

Subject: National FFA Convention Trip Oct. '13

To: Ed Dombrowski <edombrowski@manawa.k12.wi.us>, Karl Morrin <kmorrin@manawa.k12.wi.us>

Hello,

I would like to receive board approval for select FFA students to attend the National FFA Convention this fall as we have done in the previous years I have worked here.

WHO: estimate 3-6 Manawa FFA members (selected by application) plus Sandy Cordes**WHAT:** National FFA Convention**WHERE:** Louisville, KY**WHEN:** October 29 - November 2nd, 2013**WHY:** To develop leadership qualities, improve interpersonal skills, hear motivational speakers, tour agri-businesses, and to receive National Chapter Award**Details:** we travel with Waupaca, Weyauwega-Fremont, New London, and Winneconne on Lamer's Bus Line. Hotel is determined by lottery with FFA (Waupaca FFA coordinates). Cost to be determined after registration/hotel/tours/entertainment is determined but is around \$375/person.

Any questions, let me know! Sandy

--

Sandy Piechowski Cordes

CHECK		BATCH	CHECK	INVOICE		ACCOUNT		PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT		
70378	WISCONSIN SCTF	P9	07/15/2013	Payroll accrual	GENERAL FUND/GARNISH	0	274.46		
					Totals for 70378		274.46		
70379	1ST AGENCY, INC	DAWN	07/15/2013	2013/2014 - BLANKET ACCIDENT INSURANCE THRU GUARANTEE TRUST LIFE	GENERAL FUND/DISTRIC	0	12,996.00		
					Totals for 70379		12,996.00		
70380	AEGIS CORPORATION	DAWN	07/15/2013	2013/2014 - CRIME POLICY	GENERAL FUND/OTHER D	0	1,660.00		
					Totals for 70380		1,660.00		
70381	COMMUNITY INSURANCE	DAWN	07/15/2013	2013/2014 - (GENERAL LIABILITY = \$2,727) (AUTO LIABILITY = \$6,932) AND (ERRORS & OMISSIONS = \$2,363)	GENERAL FUND/DISTRIC	0	12,022.00		
					Totals for 70381		12,022.00		
70382	EDUCATION TECHNOLOGY	DAWN	07/15/2013	5 DAYS ONSITE-MAX (10) PARTICIPANTS DAILY - PROFESSIONAL DEVELOPMENT FOR ACADEMY OF READING & MATH	GENERAL FUND/COMPUTE 8001300002		7,500.00		
					Totals for 70382		7,500.00		
70383	EPS/SCHOOL SPECIALTY	DAWN	07/15/2013	30 LICENSE EACH - ACADEMY OF READING SOFTWARE & MATH SOFTWARE	GENERAL FUND/COMPUTE 8001300001		28,655.00		
					Totals for 70383		28,655.00		
70384	GREEN BOYZ INC	DAWN	07/15/2013	APPLIED: WEED CONTROL, FERTILIZER, & IRON	GENERAL FUND/OPERATI	0	2,100.00		
					Totals for 70384		2,100.00		
70385	HEID MUSIC CO, INC.	DAWN	07/15/2013	BAND MUSIC - I CAN'T TURN YOU LOOSE	GENERAL FUND/GENERAL	0	40.00		
70385	HEID MUSIC CO, INC.	DAWN	07/15/2013	BAND MUSIC - HIT THE ROAD JACK	GENERAL FUND/GENERAL	0	40.00		
70385	HEID MUSIC CO, INC.	DAWN	07/15/2013	13/14 HOMECOMING MUSIC	GENERAL FUND/GENERAL	0	80.00		
					Totals for 70385		160.00		
70386	INTEGRATED SYSTEMS C	DAWN	07/15/2013	JULY 2013 - SKYWARD HOSTING SERVICES	GENERAL FUND/PERSONA	0	360.00		
70386	INTEGRATED SYSTEMS C	DAWN	07/15/2013	AUGUST 2013 - SKYWARD HOSTING SERVICES	GENERAL FUND/PERSONA	0	360.00		
					Totals for 70386		720.00		
70387	LOCAL GOVERNMENT PRO	DAWN	07/15/2013	2013/2014- (PROPERTY INS = \$20,780) & (VEHICLE INS = \$8,950)	GENERAL FUND/DISTRIC	0	8,950.00		
70387	LOCAL GOVERNMENT PRO	DAWN	07/15/2013	2013/2014- (PROPERTY INS = \$20,780) & (VEHICLE INS = \$8,950)	GENERAL FUND/DISTRIC	0	20,780.00		
					Totals for 70387		29,730.00		
70388	MANAWA TELEPHONE CO.	DAWN	07/15/2013	JULY 2013 - ALL SCHOOLS - PHONE SERVICE	GENERAL FUND/COMMUNI	0	200.00		
70388	MANAWA TELEPHONE CO.	DAWN	07/15/2013	JULY 2013 - ALL SCHOOLS - PHONE SERVICE	GENERAL FUND/TELEPHO	0	1,534.80		
					Totals for 70388		1,734.80		
70389	NEW DIMENSIONS MEDIA	DAWN	07/15/2013	13/14-CCC STREAMING MEDIA SOFTWARE AND CONTENT, INCLUDING STEM & ARCHIVAL CONTENT LIBRARIES, SOFTWARE UPDATES	GENERAL FUND/OTHER M	0	1,083.00		
					Totals for 70389		1,083.00		
70390	NEW LONDON PARKS AND	DAWN	07/15/2013	SUMMER 2013 - (1ST SESSION) 92 STUDENTS FOR SWIMMING	GENERAL FUND/PERSONA	0	3,205.00		

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
LESSONS							
Totals for 70390							3,205.00
70391	OFFICEMAX INCORPORAT	DAWN	07/15/2013	HS - OFFICE SUPPLIES	GENERAL FUND/GENERAL	0	798.20
70391	OFFICEMAX INCORPORAT	DAWN	07/15/2013	DIST/HS/ES - OFFICE SUPPLIES	GENERAL FUND/GENERAL	0	2.78
70391	OFFICEMAX INCORPORAT	DAWN	07/15/2013	DIST/HS/ES - OFFICE SUPPLIES	GENERAL FUND/GENERAL	0	28.79
70391	OFFICEMAX INCORPORAT	DAWN	07/15/2013	DIST/HS/ES - OFFICE SUPPLIES	GENERAL FUND/GENERAL	0	392.45
Totals for 70391							1,222.22
70393	REMINGTON'S QUALITY	DAWN	07/15/2013	SUMMER SCHOOL - COOKING SUPPLIES	GENERAL FUND/GENERAL	0	4.64
70393	REMINGTON'S QUALITY	DAWN	07/15/2013	SUMMER SCHOOL - COOKING SUPPLIES	GENERAL FUND/GENERAL	0	116.77
70393	REMINGTON'S QUALITY	DAWN	07/15/2013	SUMMER SCHOOL - COOKING SUPPLIES	GENERAL FUND/GENERAL	0	60.91
70393	REMINGTON'S QUALITY	DAWN	07/15/2013	SUMMER SCHOOL - COOKING SUPPLIES	GENERAL FUND/GENERAL	0	2.19
70393	REMINGTON'S QUALITY	DAWN	07/15/2013	HS CUSTODIAN - VINEGAR	GENERAL FUND/GENERAL	0	18.48
70393	REMINGTON'S QUALITY	DAWN	07/15/2013	CREDIT - SUMMER SCHOOL COOKING SUPPLIES	GENERAL FUND/GENERAL	0	-4.71
Totals for 70393							198.28
70394	RENAISSANCE LEARNING	DAWN	07/15/2013	13/14-DISTRICT RENEWAL FOR ACCELERATED MATH & READER; AND STAR MATH & READING	GENERAL FUND/COMPUTE 8001300003		6,869.00
70394	RENAISSANCE LEARNING	DAWN	07/15/2013	13/14-DISTRICT RENEWAL FOR ACCELERATED MATH & READER; AND STAR MATH & READING	GENERAL FUND/COMPUTE 8001300003		5,195.80
Totals for 70394							12,064.80
70395	SCHOOL INS RISK MANA	DAWN	07/15/2013	SIRMC (2013/2014) RETAINER SERVICES - ANNUAL FEE	GENERAL FUND/OTHER D	0	1,500.00
Totals for 70395							1,500.00
70396	SHARED PURCHASING SO	DAWN	07/15/2013	2013/2014 - MEMBERSHIP DUES - SHARED PURCHASING SOLUTIONS GROUP ORGANIZATION	GENERAL FUND/DISTRIC	0	200.00
Totals for 70396							200.00
70397	SIMPLEXGRINNELL LP	DAWN	07/15/2013	2013/2014-1ST QUARTER PYMT (ES \$2,444) AND (HS \$1,908.25)	GENERAL FUND/MAINTEN	0	4,352.25
Totals for 70397							4,352.25
70398	WISCONSIN ASSOC OF S	DAWN	07/15/2013	2013/2014 - RENEW "UPDATED WI SCHOOL LAWS"	GENERAL FUND/DISTRIC	0	105.00
70398	WISCONSIN ASSOC OF S	DAWN	07/15/2013	2013/2014 - RENEW "FOCUS SUBSCRIPTION" FOR ED & BOARD MEMBERS	GENERAL FUND/DISTRIC	0	210.00
70398	WISCONSIN ASSOC OF S	DAWN	07/15/2013	2013/2014 - WASB MEMBERSHIP DUES	GENERAL FUND/DISTRIC	0	2,920.00
Totals for 70398							3,235.00
70399	WIS INTERSCHOL ATHLE	DAWN	07/15/2013	2013/2014 - SENIOR HIGH MEMBERSHIP DUES	GENERAL FUND/DISTRIC	0	775.00
Totals for 70399							775.00
70400	WISCONSIN SCHOOL BUS	DAWN	07/15/2013	2013/2014 - AFFILIATE MEMBERSHIP DUES - DISTRICTS THAT OPERATE THEIR OWN BUSES	GENERAL FUND/DISTRIC	0	159.00
Totals for 70400							159.00
70401	C.E.S.A. #6	DAWN	07/25/2013	SBS CLAIMS FOR 6/28/13 REMITTANCE (868 PAID CLAIMS)	SPECIAL EDUCATION FU	0	1,258.60
Totals for 70401							1,258.60
70402	ALLIANT ENERGY	DAWN	07/25/2013	JUNE 2013 - ES ELECTRIC	GENERAL FUND/ELECTRI	0	4,736.85

CHECK		BATCH	CHECK	INVOICE		ACCOUNT	PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT	
70402	ALLIANT ENERGY	DAWN	07/25/2013	JUNE 2013 - CONCESSION STAND ELECTRIC	GENERAL FUND/ELECTRI	0	30.65	
70402	ALLIANT ENERGY	DAWN	07/25/2013	JUNE 2013 - NEW SIGN ELECTRIC	GENERAL FUND/ELECTRI	0	23.15	
70402	ALLIANT ENERGY	DAWN	07/25/2013	JUNE 2013 - HS ELECTRIC	GENERAL FUND/ELECTRI	0	2,968.13	
Totals for 70402							7,758.78	
70403	CENTERPOINT ENERGY S	DAWN	07/25/2013	JUNE 2013 - ES GAS	GENERAL FUND/GAS FOR	0	189.45	
70403	CENTERPOINT ENERGY S	DAWN	07/25/2013	JUNE 2013 - HS GAS	GENERAL FUND/GAS FOR	0	246.22	
Totals for 70403							435.67	
70404	C.E.S.A. #6	DAWN	07/25/2013	2013/2014 - TEACHER EFFECTIVENESS - EPIC	GENERAL FUND/DISTRIC	0	4,800.00	
70404	C.E.S.A. #6	DAWN	07/25/2013	2013/2014 - TEACHER EFFECTIVENESS - OASYS SYSTEM USERS	GENERAL FUND/DISTRIC	0	4,800.00	
Totals for 70404							9,600.00	
70405	WASDA	DAWN	07/25/2013	2013/2014 - WASSA ANNUAL MEMBERSHIP DUES	GENERAL FUND/DISTRIC	0	55.00	
70405	WASDA	DAWN	07/25/2013	2013/2014 - ED DOMBROWSKI - (WASDA AND SAM-ONLINE)	GENERAL FUND/DISTRIC	0	1,205.00	
Totals for 70405							1,260.00	
70406	WISCONSIN SCTF	P9	08/01/2013	Payroll accrual	GENERAL FUND/GARNISH	0	274.46	
Totals for 70406							274.46	
70407	ACCURATE ALIGNMENT &	DAWN	08/01/2013	#17 - ALIGN FRONT END	GENERAL FUND/OPERATI	0	98.43	
70407	ACCURATE ALIGNMENT &	DAWN	08/01/2013	#17 - ALIGN FRONT END	GENERAL FUND/OPERATI	0	4.10	
Totals for 70407							102.53	
70408	ACUITY	DAWN	08/01/2013	2013/2014 - WORKERS COMPENSATION	GENERAL FUND/WORKER'	0	52,482.00	
Totals for 70408							52,482.00	
70409	AWSA	DAWN	08/01/2013	13/14 - AWSA & NASSP MEMBERSHIP DUES RENEWAL	GENERAL FUND/DISTRIC	0	765.00	
70409	AWSA	DAWN	08/01/2013	13/14 - AWSA & NAESP MEMBERSHIP DUES	GENERAL FUND/DISTRIC	0	750.00	
Totals for 70409							1,515.00	
70410	BADGER SPORTING GOOD	DAWN	08/01/2013	TRACK - WHITE PAINT	GENERAL FUND/OTHER S	0	107.37	
70410	BADGER SPORTING GOOD	DAWN	08/01/2013	FOOTBALL - RECONDITION BLACK HELMETS	GENERAL FUND/GENERAL	0	600.00	
70410	BADGER SPORTING GOOD	DAWN	08/01/2013	JEFF BORTLE - (16) INTEGRATED GIRLDES FOR 7/8TH	COMMUNITY SERVICE FU	0	368.00	
Totals for 70410							1,075.37	
70411	CARBON FRECKLE	DAWN	08/01/2013	NEW ADMIN BUSINESS CARDS (TAMMY & DAN)	GENERAL FUND/GENERAL	0	50.00	
70411	CARBON FRECKLE	DAWN	08/01/2013	NEW ADMIN BUSINESS CARDS (TAMMY & DAN)	GENERAL FUND/GENERAL	0	50.00	
Totals for 70411							100.00	
70412	CINTAS CORPORATION L	DAWN	08/01/2013	HS/ES SUMMER FLOOR MATS	GENERAL FUND/OPERATI	0	108.30	
70412	CINTAS CORPORATION L	DAWN	08/01/2013	HS/ES - SUMMER FLOOR MATS	GENERAL FUND/OPERATI	0	76.50	
Totals for 70412							184.80	
70413	CITY OF MANAWA	DAWN	08/01/2013	2013/2014 - LINDSAY PARK RENT CONTRACT	GENERAL FUND/RENTAL/	0	3,000.00	
Totals for 70413							3,000.00	
70414	COMMUNITY INSURANCE	DAWN	08/01/2013	2013/2014 - ADDITIONAL INS ENDORSEMENT - VIOLENT ACTS COVERAGE - SD	GENERAL FUND/DISTRIC	0	76.00	
Totals for 70414							76.00	
70415	CTL COMPANY, INC.	DAWN	08/01/2013	HS - CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	124.84	
70415	CTL COMPANY, INC.	DAWN	08/01/2013	HS - HOSE ASSY	GENERAL FUND/GENERAL	0	22.50	
70415	CTL COMPANY, INC.	DAWN	08/01/2013	HS - CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	248.06	

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NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT		
70415	CTL COMPANY, INC.	DAWN	08/01/2013	ES - CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	253.12		
					Totals for 70415		648.52		
70416	DAVIS & KUELTHAU, SC	DAWN	08/01/2013	JUNE 2013 - LEGAL SERVICES	GENERAL FUND/PERSONA	0	4,425.00		
					Totals for 70416		4,425.00		
70417	DEL'S REFRIGERATION	DAWN	08/01/2013	FOOD SERVICE - REPR WI FREEZER	FOOD SERVICE FUND/MA	0	297.09		
					Totals for 70417		297.09		
70418	DENNISON BUILDING &	DAWN	08/01/2013	ES - (2) 4X8 OSB	GENERAL FUND/GENERAL	0	31.50		
					Totals for 70418		31.50		
70419	EASTLING INSURANCE S	DAWN	08/01/2013	(4) NOTARY BOND POLICIES @ \$40 EACH	GENERAL FUND/DISTRIC	0	160.00		
					Totals for 70419		160.00		
70420	EMPLOYEE BENEFITS CO	DAWN	08/01/2013	JULY 2013 - MONTHLY ADMINISTRATION FEE	GENERAL FUND/OTHER E	0	99.00		
					Totals for 70420		99.00		
70421	FEE, BERNADETTE	DAWN	08/01/2013	ZUMBA CLASSES - JULY 2013 - 1 SESSION	COMMUNITY SERVICE FU	0	25.00		
					Totals for 70421		25.00		
70422	GRAINGER	DAWN	08/01/2013	HS - (8) V BELTS FOR GYM ROOF TOPS	GENERAL FUND/GENERAL	0	258.88		
					Totals for 70422		258.88		
70423	HIGHWAY TRUCK PARTS	DAWN	08/01/2013	#13 - USED TURN ARM	GENERAL FUND/OPERATI	0	40.00		
					Totals for 70423		40.00		
70424	INTERNATIONAL READIN	DAWN	08/01/2013	JENI MURSAU - 2013/2014 BASIC MEMBERSHIP & "THE READING TEACHER" SUBSCRIPTION	GENERAL FUND/DISTRIC	0	69.00		
					Totals for 70424		69.00		
70425	JR'S WAUPACA TRUE VA	DAWN	08/01/2013	HS - CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	56.47		
70425	JR'S WAUPACA TRUE VA	DAWN	08/01/2013	HS - CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	150.24		
70425	JR'S WAUPACA TRUE VA	DAWN	08/01/2013	ES - CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	154.05		
70425	JR'S WAUPACA TRUE VA	DAWN	08/01/2013	BUSES - MAINT SUPPLIES	GENERAL FUND/GENERAL	0	28.90		
70425	JR'S WAUPACA TRUE VA	DAWN	08/01/2013	HS - CUSTODIAL SUPPLIES	GENERAL FUND/GENERAL	0	159.41		
					Totals for 70425		549.07		
70426	LA FORCE INC	DAWN	08/01/2013	HS - AG CLASSROOM & WOOD SHOP LOCKSET	GENERAL FUND/GENERAL	0	621.15		
					Totals for 70426		621.15		
70427	LWHS ACTIVITY ACCOUN	DAWN	08/01/2013	PEFSI - CAN/BOTTLE REBATE - \$58.00 FOR STUDENT COUNCIL AND \$43.50 FOR FFA	GENERAL FUND/OBJECTS	0	101.50		
					Totals for 70427		101.50		
70428	LWHS TEACHER ACCOUNT	DAWN	08/01/2013	HS TEACHERS SHARE OF CAN/BOTTLE REBATE	GENERAL FUND/OBJECTS	0	188.50		
					Totals for 70428		188.50		
70429	MANAWA AUTO BUMPER T	DAWN	08/01/2013	HS - AIR COUPLER FOR AG SHOP	GENERAL FUND/GENERAL	0	5.85		
					Totals for 70429		5.85		
70430	MASTER ELECTRICAL SE	DAWN	08/01/2013	ES - RECEPTACLES IN HALL & LOCKER ROOM NOT WORKING - RECEPTACLE WAS PUSHED AGAINST SIDE OF BOX	GENERAL FUND/MAINTEN	0	110.00		
70430	MASTER ELECTRICAL SE	DAWN	08/01/2013	HS - ROOM 221-ADD RECEPTACLE ABOVE CEILING FOR PROJECTOR	GENERAL FUND/MAINTEN	0	88.65		
					Totals for 70430		198.65		
70431	MENARD'S WEST	DAWN	08/01/2013	JEFF STEVENS - (4) ROUNDUP SUPER CONCENTRATE	GENERAL FUND/GENERAL	0	181.76		
					Totals for 70431		181.76		
70432	MONTOUR-ENGEL, LLC	DAWN	08/01/2013	ES - AIR CONDITIONING	GENERAL FUND/MAINTEN	0	86.25		

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				SQUEELING - TIGHTEN BELTS			
					Totals for 70432		86.25
70433	NATIONAL ART EDUCATI	DAWN	08/01/2013	NANCY ZABLER - RENEW	GENERAL FUND/DISTRIC	0	85.00
				MEMBERSHIP - NAEA ID #3789			
70433	NATIONAL ART EDUCATI	DAWN	08/01/2013	LORI WILSON - RENEW	GENERAL FUND/DISTRIC	0	85.00
				MEMBERSHIP - NAEA ID #46944			
					Totals for 70433		170.00
70434	OFFICE OUTFITTERS	DAWN	08/01/2013	(3) POCKET EMBOSSE - NOTARY	GENERAL FUND/GENERAL	0	34.95
				SEALS			
70434	OFFICE OUTFITTERS	DAWN	08/01/2013	(3) POCKET EMBOSSE - NOTARY	GENERAL FUND/GENERAL	0	69.90
				SEALS			
					Totals for 70434		104.85
70435	SERVICE MOTOR COMPAN	DAWN	08/01/2013	KUBOTA - (1) AMBER LIGHT ASSY	GENERAL FUND/OPERATI	0	70.25
					Totals for 70435		70.25
70436	SKYWARD, INC	DAWN	08/01/2013	13/14 SKYLERT FULL UNLIMITED	GENERAL FUND/NON-INS	0	1,788.50
				RENEWAL - 12 MONTH LICENSE -			
				730 STUDENTS			
					Totals for 70436		1,788.50
70437	TAMPA READ'S READING	DAWN	08/01/2013	JENI MURSAU - READING KEY	GENERAL FUND/DISTRIC	0	89.95
				GOLD-GRADES K-6TH (1) YR			
				FULL FEATURE MEMBERSHIP			
					Totals for 70437		89.95
70438	TEAM OUTFITTERS, INC	DAWN	08/01/2013	PATRICK COLLINS - SUMMER	GENERAL FUND/GENERAL	0	176.83
				SCHOOL BASKETBALL CAMP			
				T-SHIRTS			
70438	TEAM OUTFITTERS, INC	DAWN	08/01/2013	PATRICK COLLINS - SUMMER	GENERAL FUND/GENERAL	0	250.56
				SCHOOL BASKETBALL CAMP			
				T-SHIRTS			
					Totals for 70438		427.39
70439	THEDACARE AT WORK	DAWN	08/01/2013	6/24/13 - BUS DRIVER	GENERAL FUND/PERSONA	0	92.00
				PHYSICAL/TB SKIN TEST			
70439	THEDACARE AT WORK	DAWN	08/01/2013	7/9/13 - BUS DRIVER - TB SKIN	GENERAL FUND/PERSONA	0	19.00
				TEST - STEP 2			
					Totals for 70439		111.00
70440	TONY'S AUTO GLASS, L	DAWN	08/01/2013	#5 - REPL UNIT IN ENTRANCE	GENERAL FUND/OPERATI	0	150.00
				DOOR, BOTTOM SECTION			
70440	TONY'S AUTO GLASS, L	DAWN	08/01/2013	#5 - REPL UNIT IN ENTRANCE	GENERAL FUND/OPERATI	0	95.00
				DOOR, BOTTOM SECTION			
					Totals for 70440		245.00
70441	WASBO (WI ASSOC OF S	DAWN	08/01/2013	DAN STORCH - ASBO	GENERAL FUND/DISTRIC	0	105.50
				INTERNATIONAL MEMBERHSIP			
70441	WASBO (WI ASSOC OF S	DAWN	08/01/2013	DAN STORCH - ASBO	GENERAL FUND/DISTRIC	0	105.50
				INTERNATIONAL MEMBERHSIP			
70441	WASBO (WI ASSOC OF S	DAWN	08/01/2013	DAN STORCH - 13/14 DISTRICT	GENERAL FUND/DISTRIC	0	105.00
				PROFESSIONAL MEMBERSHIP DUES			
70441	WASBO (WI ASSOC OF S	DAWN	08/01/2013	DAN STORCH - 13/14 DISTRICT	GENERAL FUND/DISTRIC	0	105.00
				PROFESSIONAL MEMBERSHIP DUES			
70441	WASBO (WI ASSOC OF S	DAWN	08/01/2013	DAN STORCH - YEAR OF SUCCESS	GENERAL FUND/DISTRIC	0	502.50
				(5 CONFERENCES) AUG/OCT/DEC			
				2013 AND MARCH/MAY 2014			
70441	WASBO (WI ASSOC OF S	DAWN	08/01/2013	DAN STORCH - YEAR OF SUCCESS	GENERAL FUND/DISTRIC	0	502.50
				(5 CONFERENCES) AUG/OCT/DEC			
				2013 AND MARCH/MAY 2014			
					Totals for 70441		1,426.00
70442	WHSFA (WI HIGH SCHOO	DAWN	08/01/2013	ES - FORENSICS DUES	GENERAL FUND/DISTRIC	0	100.00
				(2013/2014)			

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70442	WHSFA (WI HIGH SCHOO	DAWN	08/01/2013	HS - FORENSICS DUES (2013/2014)	GENERAL FUND/DISTRIC	0	325.00
						Totals for 70442	425.00
70443	WISCONSIN FFA CENTER	DAWN	08/01/2013	SANDRA CORDES - 2013/2014 FFA AFFILIATION FEE	GENERAL FUND/DISTRIC	0	350.00
						Totals for 70443	350.00
70444	BALDWIN, BRITTANY	DAWN	08/05/2013	2010 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70444	500.00
70445	DAILEY, AMANDA	DAWN	08/05/2013	2011 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70445	500.00
70446	DEAN, AUSTIN	DAWN	08/05/2013	2013 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70446	500.00
70447	DRAEGER, KALI	DAWN	08/05/2013	2012 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70447	500.00
70448	FERG, DANIELLE	DAWN	08/05/2013	2012 - BEV CARL MEMORIAL SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70448	500.00
70449	KACZOROWSKI, JOE	DAWN	08/05/2013	2013 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
70449	KACZOROWSKI, JOE	DAWN	08/05/2013	2013 - BEV CARL MEMORIAL SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70449	1,000.00
70450	KARPINSKI, JANE	DAWN	08/05/2013	2013 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70450	500.00
70451	KARSKI, ALEXANDRIA	DAWN	08/05/2013	2013 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70451	500.00
70452	KONS, WENDY	DAWN	08/05/2013	2013 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70452	500.00
70453	KOWALESKI, LINDSAY	DAWN	08/05/2013	2012 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70453	500.00
70454	REMINGTON, ASHLEY	DAWN	08/05/2013	2011 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70454	500.00
70455	REMINGTON, TAYLOR	DAWN	08/05/2013	2012 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70455	500.00
70456	RIESENBERG, JORDAN	DAWN	08/05/2013	2010 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70456	500.00
70457	SMILES, MARIA	DAWN	08/05/2013	2010 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70457	500.00
70458	STREBE, ADAM	DAWN	08/05/2013	2011 - STURM SCHOLARSHIP	PRIVATE BENEFIT TRUS	0	500.00
						Totals for 70458	500.00
70459	SCHOOL DISTRICT WEYA	DAWN	08/06/2013	12/13 STUDENT TRANSPORTATION (JAN - MAY, 2013)	SPECIAL EDUCATION FU	0	418.10
						Totals for 70459	418.10
70460	BAUERNFEIND BUSINESS	DAWN	08/12/2013	SETUP (6) SCAN TO EMAIL - LABOR NOT COVERED BY CONTRACT	GENERAL FUND/MAINTEN	0	170.00
70460	BAUERNFEIND BUSINESS	DAWN	08/12/2013	(6/27/13 - 7/27/13) MONTHLY COPY FEE (BLACK/COLOR PRINTS)	GENERAL FUND/MAINTEN	0	1,164.73
						Totals for 70460	1,334.73
70461	KITCHEN - TECH LLC.	DAWN	08/12/2013	HS KITCHEN-REPAIRED WATER SYSTEM ON COMBI OVEN	FOOD SERVICE FUND/MA	0	1,290.00
						Totals for 70461	1,290.00
70462	MANAWA TELEPHONE CO.	DAWN	08/12/2013	AUGUST 2013 - ALL SCHOOLS - PHONE SERVICE	GENERAL FUND/COMMUNI	0	200.00
70462	MANAWA TELEPHONE CO.	DAWN	08/12/2013	AUGUST 2013 - ALL SCHOOLS - PHONE SERVICE	GENERAL FUND/TELEPHO	0	1,521.11
						Totals for 70462	1,721.11
70463	MULTI MEDIA CHANNELS	DAWN	08/12/2013	APRIL 2013 - BOARD MEETING	GENERAL FUND/PRINTIN	0	165.59

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70463	MULTI MEDIA CHANNELS	DAWN	08/12/2013	MINUTES MAY 2013 - BOARD MEETING MINUTES	GENERAL FUND/PRINTIN	0	225.21
					Totals for 70463		390.80
70464	PACKER CITY INTERNAT	DAWN	08/12/2013	BUSES - (10) BACK CUSHIONS	GENERAL FUND/OPERATI	0	190.00
70464	PACKER CITY INTERNAT	DAWN	08/12/2013	BUSES - (6) SEAT CUSHIONS	GENERAL FUND/OPERATI	0	52.26
					Totals for 70464		242.26
70465	UNEMPLOYMENT INSURAN	DAWN	08/12/2013	JULY 2013 - UNEMPLOYMENT	GENERAL FUND/UNEMPLO	0	1,278.86
					Totals for 70465		1,278.86
70466	WI DEPT OF JUSTICE	DAWN	08/12/2013	JULY 2013 - (4) DISTRICT - NEW EMPLOYEE VERIFICATIONS	GENERAL FUND/DISTRIC	0	28.00
					Totals for 70466		28.00
70467	WISCONSIN SCTF	P9	08/15/2013	Payroll accrual	GENERAL FUND/GARNISH	0	274.46
					Totals for 70467		274.46
131400001	MORRIN, KARL	DAWN	07/11/2013	TUITION REIMBURSEMENT - SUMMER 2013 - THE SUPERINTENDENCY CLASS @ MARIAN UNIVERSITY (3 CREDITS)	GENERAL FUND/COLLEGE	0	1,740.00
					Totals for 131400001		1,740.00
131400002	O'BRIEN, CARMEN	DAWN	07/11/2013	MILEAGE - (6/24/13 - 6/26/13) EFFECTIVENESS PROJECT TRAINING @ CESA6 OSHKOSH	GENERAL FUND/EMPLOYE	0	158.20
					Totals for 131400002		158.20
131400003	WILSON, LORI	DAWN	07/11/2013	SUMMER SCHOOL - CLASS SUPPLIES - HOBBY LOBBY	GENERAL FUND/GENERAL	0	99.27
					Totals for 131400003		99.27
201300001	HARTFORD INSURANCE C	P9	07/15/2013	Payroll accrual	GENERAL FUND/HARTFOR	0	570.00
					Totals for 201300001		570.00
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	3,316.02
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	25.24
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	FOOD SERVICE FUND/FI	0	71.94
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	4.65
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	186.04
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	1,258.44
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	150.64
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	5,380.96
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	644.07
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	221.67
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	8,073.49
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	927.89
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	1,258.44
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	150.64
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	5,380.96
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	644.07
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	3,316.02
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	25.24
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	FOOD SERVICE FUND/FI	0	71.94
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	4.65
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	186.04
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	775.55
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	5.91
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	FOOD SERVICE FUND/FI	0	16.83
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	1.09
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	43.55
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	131.63
201300002	INTERNAL REVENUE SER	P9	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	7.14

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NUMBER	VENDOR	NUMBER	DATE	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	50.00			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	23.09			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	3,801.55			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	14.32			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	FOOD SERVICE FUND/FE	0	60.79			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	3.26			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	128.70			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	775.55			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	5.91			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	FOOD SERVICE FUND/FI	0	16.83			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	1.09			
201300002	INTERNAL REVENUE	SER P9	07/15/2013	07/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	43.55			
Totals for 201300002								37,205.39			
201300003	WEA TAX SHELTERED AN	P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	1,067.50			
201300003	WEA TAX SHELTERED AN	P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	345.00			
201300003	WEA TAX SHELTERED AN	P9	07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	5.00			
201300003	WEA TAX SHELTERED AN	P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	125.00			
201300003	WEA TAX SHELTERED AN	P9	07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	100.00			
Totals for 201300003								1,642.50			
201300004	WEA MEMBER BENEFIT T	P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	465.00			
201300004	WEA MEMBER BENEFIT T	P9	07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	60.00			
201300004	WEA MEMBER BENEFIT T	P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	9.59			
201300004	WEA MEMBER BENEFIT T	P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	4.21			
Totals for 201300004								538.80			
201300005	WISCONSIN DEPT OF RE	P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/STATE I	0	10.00			
201300005	WISCONSIN DEPT OF RE	P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/STATE I	0	4,589.91			
201300005	WISCONSIN DEPT OF RE	P9	07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	523.33			
201300005	WISCONSIN DEPT OF RE	P9	07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/STATE I	0	1,981.95			
201300005	WISCONSIN DEPT OF RE	P9	07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	0.91			
201300005	WISCONSIN DEPT OF RE	P9	07/15/2013	07/15/2013	Payroll accrual	FOOD SERVICE FUND/ST	0	41.66			
201300005	WISCONSIN DEPT OF RE	P9	07/15/2013	07/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	3.02			
201300005	WISCONSIN DEPT OF RE	P9	07/15/2013	07/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	44.39			
Totals for 201300005								7,195.17			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/WI RETI	0	6,074.39			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	708.34			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/WI RETI	0	6,074.39			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	708.34			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/WI RETI	0	2,864.57			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	27.08			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	FOOD SERVICE FUND/WI	0	77.16			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	4.99			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	GENERAL FUND/WI RETI	0	2,864.57			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	27.08			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	FOOD SERVICE FUND/WI	0	77.16			
201300006	WISCONSIN RETIREMENT R9		07/15/2013	07/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	4.99			
Totals for 201300006								19,513.06			
201300007	INTERNAL REVENUE	SER P9	08/01/2013	08/01/2013	Payroll accrual	GENERAL FUND/FICA (S	0	5,380.96			
201300007	INTERNAL REVENUE	SER P9	08/01/2013	08/01/2013	Payroll accrual	SPECIAL EDUCATION FU	0	644.07			
201300007	INTERNAL REVENUE	SER P9	08/01/2013	08/01/2013	Payroll accrual	GENERAL FUND/FICA (S	0	1,258.44			
201300007	INTERNAL REVENUE	SER P9	08/01/2013	08/01/2013	Payroll accrual	SPECIAL EDUCATION FU	0	150.64			
201300007	INTERNAL REVENUE	SER P9	08/01/2013	08/01/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	8,066.68			
201300007	INTERNAL REVENUE	SER P9	08/01/2013	08/01/2013	Payroll accrual	SPECIAL EDUCATION FU	0	825.12			
201300007	INTERNAL REVENUE	SER P9	08/01/2013	08/01/2013	Payroll accrual	GENERAL FUND/FICA (S	0	1,258.44			
201300007	INTERNAL REVENUE	SER P9	08/01/2013	08/01/2013	Payroll accrual	SPECIAL EDUCATION FU	0	150.64			
201300007	INTERNAL REVENUE	SER P9	08/01/2013	08/01/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	221.67			
201300007	INTERNAL REVENUE	SER P9	08/01/2013	08/01/2013	Payroll accrual	GENERAL FUND/FICA (S	0	5,380.96			

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	SPECIAL EDUCATION FU	0	644.07
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	GENERAL FUND/FICA (S	0	455.55
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	43.55
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	GENERAL FUND/FICA (S	0	1,947.81
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	186.04
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	138.77
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	50.00
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	GENERAL FUND/FICA (S	0	455.55
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	43.55
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	2,692.10
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	92.69
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	GENERAL FUND/FICA (S	0	1,947.81
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	186.04
201300007	INTERNAL REVENUE SER P9		08/01/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	23.09
Totals for 201300007							32,244.24
201300008	MASSMUTUAL FINANCIAL P9		08/01/2013	Payroll accrual	GENERAL FUND/HARTFOR	0	570.00
Totals for 201300008							570.00
201300009	WEA TAX SHELTERED AN P9		08/01/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	345.00
201300009	WEA TAX SHELTERED AN P9		08/01/2013	Payroll accrual	SPECIAL EDUCATION FU	0	5.00
201300009	WEA TAX SHELTERED AN P9		08/01/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	1,067.50
201300009	WEA TAX SHELTERED AN P9		08/01/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	125.00
201300009	WEA TAX SHELTERED AN P9		08/01/2013	Payroll accrual	SPECIAL EDUCATION FU	0	100.00
Totals for 201300009							1,642.50
201300010	WEA MEMBER BENEFIT T P9		08/01/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	4.21
201300010	WEA MEMBER BENEFIT T P9		08/01/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	9.59
201300010	WEA MEMBER BENEFIT T P9		08/01/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	465.00
Totals for 201300010							478.80
201300011	WISCONSIN DEPT OF RE P9		08/01/2013	Payroll accrual	GENERAL FUND/STATE I	0	1,281.67
201300011	WISCONSIN DEPT OF RE P9		08/01/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	23.79
201300011	WISCONSIN DEPT OF RE P9		08/01/2013	Payroll accrual	GENERAL FUND/STATE I	0	4,584.14
201300011	WISCONSIN DEPT OF RE P9		08/01/2013	Payroll accrual	SPECIAL EDUCATION FU	0	521.41
201300011	WISCONSIN DEPT OF RE P9		08/01/2013	Payroll accrual	GENERAL FUND/STATE I	0	10.00
Totals for 201300011							6,421.01
201300012	WISCONSIN RETIREMENT R9		08/01/2013	Payroll accrual	GENERAL FUND/WI RETI	0	1,638.98
201300012	WISCONSIN RETIREMENT R9		08/01/2013	Payroll accrual	GENERAL FUND/WI RETI	0	1,638.98
201300012	WISCONSIN RETIREMENT R9		08/01/2013	Payroll accrual	GENERAL FUND/WI RETI	0	6,074.39
201300012	WISCONSIN RETIREMENT R9		08/01/2013	Payroll accrual	SPECIAL EDUCATION FU	0	708.34
201300012	WISCONSIN RETIREMENT R9		08/01/2013	Payroll accrual	GENERAL FUND/WI RETI	0	6,074.39
201300012	WISCONSIN RETIREMENT R9		08/01/2013	Payroll accrual	SPECIAL EDUCATION FU	0	708.34
Totals for 201300012							16,843.42
201300013	EMPLOYEE BENEFITS CO DAWN		07/31/2013	AUTO DEBIT TO EBC FOR (DEP \$600 AND MED \$765.80) WITH EFFECTIVE DATE 7/5/13	GENERAL FUND/FLEX PL	0	1,365.80
201300013	EMPLOYEE BENEFITS CO DAWN		07/31/2013	AUTO DEBIT TO EBC FOR (MED \$158.47) WITH EFFECTIVE DATE 7/11/13	GENERAL FUND/FLEX PL	0	158.47
201300013	EMPLOYEE BENEFITS CO DAWN		07/31/2013	AUTO DEBIT TO EBC FOR (MED \$50) WITH EFFECTIVE DATE 7/25/13	GENERAL FUND/FLEX PL	0	50.00
201300013	EMPLOYEE BENEFITS CO DAWN		07/31/2013	AUTO DEBIT TO EBC FOR (MED \$110.56) WITH EFFECTIVE DATE 7/18/13	GENERAL FUND/FLEX PL	0	110.56
Totals for 201300013							1,684.83
201300014	BMO MASTERCARD	DAWN	07/30/2013	JULY 2013 - MASTERCARD PAYMENT	GENERAL FUND/DISTRIC	0	225.00
201300014	BMO MASTERCARD	DAWN	07/30/2013	JULY 2013 - MASTERCARD	GENERAL FUND/NON-INS	0	429.99

→ see attached details →

CHECK NUMBER	VENDOR	BATCH NUMBER	CHECK DATE	INVOICE DESCRIPTION	ACCOUNT DESCRIPTION	PO NUMBER	AMOUNT
<i>* See attached detail</i>							
201300014	BMO MASTERCARD	DAWN	07/30/2013	PAYMENT JULY 2013 - MASTERCARD	GENERAL FUND/GENERAL	0	104.12
201300014	BMO MASTERCARD	DAWN	07/30/2013	PAYMENT JULY 2013 - MASTERCARD	GENERAL FUND/GENERAL	0	615.70
201300014	BMO MASTERCARD	DAWN	07/30/2013	PAYMENT JULY 2013 - MASTERCARD	GENERAL FUND/GENERAL	0	-6.99
201300014	BMO MASTERCARD	DAWN	07/30/2013	PAYMENT JULY 2013 - MASTERCARD	COMMUNITY SERVICE FU	0	619.26
201300014	BMO MASTERCARD	DAWN	07/30/2013	PAYMENT JULY 2013 - MASTERCARD	GENERAL FUND/GENERAL	0	817.20
201300014	BMO MASTERCARD	DAWN	07/30/2013	PAYMENT JULY 2013 - MASTERCARD	GENERAL FUND/COMPUTE	0	203.83
Totals for 201300014							3,008.11
201300015	AUXIANT	DAWN	07/31/2013	JULY 2013 - HEALTH PREMIUMS	EMPLOYEE BENIFIT TRU	0	1,586.83
201300015	AUXIANT	DAWN	07/31/2013	JULY 2013 - HEALTH PREMIUMS	GENERAL FUND/SELF FU	0	23,213.83
201300015	AUXIANT	DAWN	07/31/2013	HEALTH CLAIMS (7/1/13 THRU 7/29/13)	EMPLOYEE BENIFIT TRU	0	777.15
201300015	AUXIANT	DAWN	07/31/2013	HEALTH CLAIMS (7/1/13 THRU 7/29/13)	GENERAL FUND/SELF FU	0	8,173.48
201300015	AUXIANT	DAWN	07/31/2013	RX CLAIMS (7/1/13 THRU 7/29/13)	EMPLOYEE BENIFIT TRU	0	148.45
201300015	AUXIANT	DAWN	07/31/2013	RX CLAIMS (7/1/13 THRU 7/29/13)	GENERAL FUND/SELF FU	0	3,028.82
Totals for 201300015							36,928.56
201300016	DELTA DENTAL OF WISC	DAWN	07/31/2013	DENTAL CLAIMS (7/1/13 THRU 8/4/13)	GENERAL FUND/SELF FU	0	5,236.12
201300016	DELTA DENTAL OF WISC	DAWN	07/31/2013	AUG 2013 - VISION PREMIUM	GENERAL FUND/VISION	0	622.11
201300016	DELTA DENTAL OF WISC	DAWN	07/31/2013	JULY 2013 - DENTAL PREMIUMS	EMPLOYEE BENIFIT TRU	0	21.55
201300016	DELTA DENTAL OF WISC	DAWN	07/31/2013	JULY 2013 - DENTAL PREMIUMS	GENERAL FUND/SELF FU	0	258.60
Totals for 201300016							6,138.38
201300017	HEALTH PAYMENT SYSTE	DAWN	07/31/2013	HEALTH CLAIMS (6/28/13 THRU 7/26/13)	EMPLOYEE BENIFIT TRU	0	5,996.15
201300017	HEALTH PAYMENT SYSTE	DAWN	07/31/2013	HEALTH CLAIMS (6/28/13 THRU 7/26/13)	GENERAL FUND/SELF FU	0	42,107.76
Totals for 201300017							48,103.91
201300018	MAGIC WRIGHTER INC	DAWN	07/31/2013	JUNE 2013 - (3) INTERNET PAYMENT TRANSACTIONS	GENERAL FUND/PERSONA	0	1.20
Totals for 201300018							1.20
201300019	MANNATEC - FDR	DAWN	07/31/2013	(6/11/13 THRU 6/25/13) "THE STORE" CHARGES FOR KUBOTA FUEL	GENERAL FUND/FUEL-VE	0	187.72
Totals for 201300019							187.72
201300020	UNUM LIFE INSURANCE	DAWN	07/31/2013	JULY 2013 - VOLUNTARY LIFE	GENERAL FUND/LIFE IN	0	243.36
201300020	UNUM LIFE INSURANCE	DAWN	07/31/2013	JULY 2013 - LIFE & LTD EMPLOYEE BENEFIT	GENERAL FUND/LIFE IN	0	968.43
201300020	UNUM LIFE INSURANCE	DAWN	07/31/2013	JULY 2013 - LIFE & LTD EMPLOYEE BENEFIT	GENERAL FUND/LTD INS	0	952.74
Totals for 201300020							2,164.53
201300021	INTERNAL REVENUE SER P9		08/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	5,380.96
201300021	INTERNAL REVENUE SER P9		08/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	644.07
201300021	INTERNAL REVENUE SER P9		08/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	1,258.44
201300021	INTERNAL REVENUE SER P9		08/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	150.64
201300021	INTERNAL REVENUE SER P9		08/15/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	221.67
201300021	INTERNAL REVENUE SER P9		08/15/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	8,066.68
201300021	INTERNAL REVENUE SER P9		08/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	825.12

CHECK		BATCH		CHECK		INVOICE		ACCOUNT		PO	
NUMBER	VENDOR	NUMBER	DATE	DESCRIPTION	DESCRIPTION	NUMBER	AMOUNT				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	1,258.44				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	150.64				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	5,380.96				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	644.07				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	1,969.76				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	3.41				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	186.04				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	23.09				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	460.67				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	0.80				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	43.55				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	138.77				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	50.00				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	GENERAL FUND/FEDERAL	0	2,908.06				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	0.00				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	92.69				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	460.67				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	0.80				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	43.55				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	GENERAL FUND/FICA (S	0	1,969.76				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	3.41				
201300021	INTERNAL REVENUE	SER P9	08/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	186.04				
Totals for 201300021							32,522.76				
201300022	MASSMUTUAL FINANCIAL	P9	08/15/2013	Payroll accrual	GENERAL FUND/HARTFOR	0	570.00				
Totals for 201300022							570.00				
201300023	WEA TAX SHELTERED AN	P9	08/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	345.00				
201300023	WEA TAX SHELTERED AN	P9	08/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	5.00				
201300023	WEA TAX SHELTERED AN	P9	08/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	125.00				
201300023	WEA TAX SHELTERED AN	P9	08/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	100.00				
201300023	WEA TAX SHELTERED AN	P9	08/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	1,067.50				
Totals for 201300023							1,642.50				
201300024	WEA MEMBER BENEFIT T	P9	08/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	465.00				
201300024	WEA MEMBER BENEFIT T	P9	08/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	9.59				
201300024	WEA MEMBER BENEFIT T	P9	08/15/2013	Payroll accrual	GENERAL FUND/WEA TRU	0	4.21				
Totals for 201300024							478.80				
201300025	WISCONSIN DEPT OF RE	P9	08/15/2013	Payroll accrual	GENERAL FUND/STATE I	0	4,584.14				
201300025	WISCONSIN DEPT OF RE	P9	08/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	521.41				
201300025	WISCONSIN DEPT OF RE	P9	08/15/2013	Payroll accrual	GENERAL FUND/STATE I	0	10.00				
201300025	WISCONSIN DEPT OF RE	P9	08/15/2013	Payroll accrual	GENERAL FUND/STATE I	0	1,390.09				
201300025	WISCONSIN DEPT OF RE	P9	08/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	0.00				
201300025	WISCONSIN DEPT OF RE	P9	08/15/2013	Payroll accrual	EMPLOYEE BENIFIT TRU	0	23.79				
Totals for 201300025							6,529.43				
201300026	WISCONSIN RETIREMENT	R9	08/15/2013	Payroll accrual	GENERAL FUND/WI RETI	0	6,074.39				
201300026	WISCONSIN RETIREMENT	R9	08/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	708.34				
201300026	WISCONSIN RETIREMENT	R9	08/15/2013	Payroll accrual	GENERAL FUND/WI RETI	0	6,074.39				
201300026	WISCONSIN RETIREMENT	R9	08/15/2013	Payroll accrual	SPECIAL EDUCATION FU	0	708.34				
201300026	WISCONSIN RETIREMENT	R9	08/15/2013	Payroll accrual	GENERAL FUND/WI RETI	0	1,728.92				
201300026	WISCONSIN RETIREMENT	R9	08/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	1.66				
201300026	WISCONSIN RETIREMENT	R9	08/15/2013	Payroll accrual	GENERAL FUND/WI RETI	0	1,728.92				
201300026	WISCONSIN RETIREMENT	R9	08/15/2013	Payroll accrual	COMMUNITY SERVICE FU	0	1.66				
Totals for 201300026							17,026.62				
Totals for checks							516,692.71				

VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION	DISC AMT	ADJUSTMENT DESCRIPTION	ADJ AMT	CHECK NBR	INVOICE AMOUNT						
REF	CATALOG	DESCRIPTION	LQ	QTY	LINE AMOUNT							
CREDITCA001	BMO MASTERCARD	JULY13-MASTERCARD (1) 0	DAWN	BNK0	JULY 2013 - MASTERCARD PAYMENT	H	07/30/2013	07/30/2013	W		\$1,374.81	
10		ED - 2013 SUMMER LEGAL SEMINAR - WASDA				201300014	1.00				\$1,374.81	
20		PATRICK - CRASH PLAN + FAMILY UNLIMITED					1.00				\$225.00	
		4 YEAR - SOFTWARE INC, MINNEAPOLIS									\$429.99	
30		CORRIE ZIEMER - SUMMER SCHOOL					1.00				\$104.12	
		VOLLEYBALL CAMP SUPPLIES - MIDWEST VOLLEYBALL										
40		CORRIE ZIEMER - SUMMER SCHOOL					1.00				\$615.70	
		VOLLEYBALL CAMP SUPPLIES - SPORT DECALS										
CREDITCA001	BMO MASTERCARD	JULY13-MASTERCARD (2) 0	DAWN	BNK0	JULY 2013 - MASTERCARD PAYMENT	H	07/31/2013	07/31/2013	W		\$ -6.99	
10		ED - TAX CREDIT - FLEET FARM				201300014	1.00				\$ -6.99	
CREDITCA001	BMO MASTERCARD	JULY13-MASTERCARD (3) 0	DAWN	BNK0	JULY 2013 - MASTERCARD PAYMENT	H	07/31/2013	07/31/2013	W		\$1,436.46	
10		CORRIE ZIEMER - VOLLEYBALL SUPPLIES - MIDWEST VOLLEYBALL				201300014	1.00				\$1,436.46	
CREDITCA001	BMO MASTERCARD	JULY13-MASTERCARD (4) 0	DAWN	BNK0	JULY 2013 - MASTERCARD PAYMENT	H	07/31/2013	07/31/2013	W		\$203.83	
10		PATRICK - (2) DOCKING STATIONS; (2) 60 DAY NOTEBOOK HARDWARE WARRANTY - CDI				201300014	1.00				\$203.83	
TOTAL NUMBER OF HISTORY INVOICES: 4												
TOTAL INVOICES: 4												
4 WIRE TRAN CHECK INVOICES												
\$3,008.11												
\$3,008.11												
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VEN-KEY	VENDOR NAME	INVOICE #	PO NUMBER	BATCH	BANK	DESCRIPTION	LQ	S	INV DATE	DUE DATE	C	NET AMOUNT
	ACH VOID DOWNLOAD	DISCOUNT DESCRIPTION			DISC AMT	ADJUSTMENT DESCRIPTION				ADJ AMT	CHECK NBR	INVOICE AMOUNT
REF	CATALOG	DESCRIPTION					LQ		QTY			LINE AMOUNT

BNK0	** A	711100	\$3,008.11
			\$3,008.11

LIQUIDATION STATUS (LQ) CODE LEGEND:

L = LIQUIDATION PENDING C = CLOSED PO/NOT RECEIVING

P = PARTIAL LIQUIDATION F = FULL LIQUIDATION

BLANK = NO LIQUIDATION

***** End of report *****

Name	Reference	Trans Date	Description	Post Date	Amount
A STURM AND SONS FO	A STURM & SONS	07/01/2013	DONATION - FINE ARTS PROGRAMS - BAND, CH	07/31/2013	3,000.00
			Totals for 17065		3,000.00
NORTHEAST WI TECH -	HS GUIDANCE-BOOK REF	07/01/2013	12/13 - BOOK BUY BACK PROGRAM	07/31/2013	752.50
			Totals for 17066		752.50
DISTRICT WIDE	FOOD SERVICE	07/01/2013	FOOD SERVICE \$	07/31/2013	122.18
			Totals for 17067		122.18
FIRST STATE BANK OF	JULY RETIREE INS	07/02/2013	JULY 2013 - RETIREE INS	07/02/2013	2,708.08
			Totals for 17062		2,708.08
WIAA	WIAA STATE TRACK	07/08/2013	TRACK - STATE TRACK TRAVEL ALLOWANCE	07/31/2013	588.00
			Totals for 17068		588.00
MANAWA SPURS	MANAWA SPURS-INS DED	07/08/2013	APPLY TOWARD INS DEDUCTIBLE-SCOREBOARD	07/31/2013	250.00
			Totals for 17069		250.00
DISTRICT WIDE	EFUNDS-FOOD SERVICE	07/15/2013	JULY 2013 - FOOD EFUNDS	07/15/2013	54.00
			Totals for 17061		54.00
DEPT OF PUBLIC INSTR	DPI AIDS REGISTER	07/15/2013	MAY - LUNCH AID	07/31/2013	13,446.20
DEPT OF PUBLIC INSTR	DPI AIDS REGISTER	07/15/2013	MAY - BREAKFAST AID	07/31/2013	3,531.19
DEPT OF PUBLIC INSTR	DPI AIDS REGISTER	07/15/2013	MAY - MILK AID	07/31/2013	20.03
			Totals for 17064		16,997.42
MORRIN, KARL B.	KARL MORRIN-COMPUTER	07/17/2013	COMPUTER	07/31/2013	150.00
			Totals for 17070		150.00
STATE OF WI INS COMM	INS-SCOREBOARD	07/17/2013	SCOREBOARD - LIGHTNING DAMAGE	07/31/2013	8,058.80
			Totals for 17071		8,058.80
STATE OF WISCONSIN	STATE OF WI	07/17/2013	FORWARD HEALTH-(868) PD CLAIMS - REMIT D	07/31/2013	7,339.11
			Totals for 17072		7,339.11
DEPT OF PUBLIC INSTR	DPI AIDS REGISTER	07/22/2013	EQUILIZATION AID	07/31/2013	85,501.00
			Totals for 17063		85,501.00
DEPT OF PUBLIC INSTR	DPI AIDS REGISTER	07/22/2013	2013 COMPUTER STATE AID	07/31/2013	1,739.00
			Totals for 17073		1,739.00
ST PAUL LUTHERAN SCH	BUS TRIP-LITTLE LAMB	07/24/2013	6/7/13 CHILDRENS MUSEUM-GREEN BAY	07/31/2013	249.38
ST PAUL LUTHERAN SCH	BUS TRIP-LITTLE LAMB	07/24/2013	6/25/13 - GRAND THEATRE - NEW LONDON	07/31/2013	91.50
ST PAUL LUTHERAN SCH	BUS TRIP-LITTLE LAMB	07/24/2013	6/26/13 - GREENVILLE ZOO	07/31/2013	147.38
			Totals for 17074		488.26
LITTLE WOLF HIGH SCH	BAND RESALE	07/24/2013	HS BAND RESALE	07/31/2013	11.45
			Totals for 17075		11.45
ALTER METAL RECYCLIN	ALTER METAL RECYCLIN	07/24/2013	SCRAP METAL	07/31/2013	294.68
			Totals for 17076		294.68

Name	Reference	Trans Date	Description	Post Date	Amount
STATE OF WISCONSIN	STATE OF WI	07/24/2013	FORWARD HEALTH-(370) PD CLAIMS - REMIT D	07/31/2013	3,090.24
			Totals for 17077		3,090.24
SUMMER SCHOOL	GIRLS BB CAMP	07/24/2013	SUMM SCHOOL - GIRLS BASKETBALL CAMP	07/31/2013	350.00
			Totals for 17078		350.00
SCHMIDT, DAVID	MAY 2013-SCHOLARSHIP	07/29/2013	MAY 2013 - JACK J. SCHMIDT SCHOLARSHIP	07/31/2013	400.00
			Totals for 17079		400.00
PEPSI-COLA GENERAL B	MAY 2013-SCHOLARSHIP	07/29/2013	MAY 2013 - PEPSI SCHOLARSHIP	07/31/2013	2,500.00
PEPSI-COLA GENERAL B	BOTTLE/CAN REFUND	07/29/2013	REFUND - BOTTLE/CAN - GEN FUND ISSUED CH	07/31/2013	290.00
			Totals for 17080		2,790.00
SUMMER SCHOOL	GIRLS BB CAMP	07/31/2013	SUMM SCHOOL - GIRLS BASKETBALL CAMP	07/31/2013	77.39
			Totals for 17081		77.39
Total for Cash Receipts					134,762.11

**SCHOOL DISTRICT OF MANAWA
MONTHLY BUDGET UPDATE
GENERAL FUND 10
AS OF JULY 31, 2013**

	<u>2013-2014 BUDGET</u>	<u>MONTH TO-DATE</u>	<u>YEAR TO-DATE</u>	<u>BUDGET BALANCE</u>
<u>REVENUES</u>				
OPERATING TRANSFER IN	\$ -	\$ -	\$ -	\$ -
LOCAL SOURCES	2,498,065.00	982.8	982.8	\$ (2,497,082)
INTERDISTRICT PAYMENTS	222,043.00	0	0	\$ (222,043)
STATE REVENUE	4,556,135.00	0	0	\$ (4,556,135)
FEDERAL REVENUE	219,000.00	0	0	\$ (219,000)
SALE OR LOSS OF ASSETS	5,000.00	0	0	\$ (5,000)
OTHER REVENUE	18,000.00	444.68	444.68	\$ (17,555)
TOTAL REVENUES	\$ 7,518,243	\$ 1,427	\$ 1,427	\$ (7,516,816)
<u>EXPENDITURES</u>				
UNDIFFERENTIATED CURR.	1,870,930.00	54,053.50	54,053.50	\$ 1,816,877
REGULAR CURRICULUM	1,485,654.00	160	160	\$ 1,485,494
VOCATIONAL CURRICULUM	200,394.00			\$ 200,394
PHYSICAL CURRICULUM	141,609.00			\$ 141,609
CO-CURRICULAR	229,951.00	1,592.20	1,592.20	\$ 228,359
PUPIL SERVICES	190,880.00			\$ 190,880
INSTRUCTIONAL STAFF SERV	186,523.00	11,209.07	11,209.07	\$ 175,314
GENERAL ADMINISTRATION	262,330.00	9,248.59	9,248.59	\$ 253,081
BUILDING ADMINISTRATION	346,895.00	10,555.53	10,555.53	\$ 336,339
BUSINESS ADMINISTRATION	1,201,340.00	35,721.13	35,721.13	\$ 1,165,619
CENTRAL SERVICES	180,208.00	33,093.78	33,093.78	\$ 147,114
INSURANCE & JUDGMENTS	101,480.00	48,958.00	48,958.00	\$ 52,522
DEBT SERVICES	363			\$ 363
INTERFUND TRANSFERS	593,283.00			\$ 593,283
GENERAL TUITION PAYMENTS	525,944.00			\$ 525,944
ADJUSTMENTS				
TOTAL EXPENDITURES	\$ 7,517,784	\$ 204,592	\$ 204,592	\$ 7,313,192
NET TOTALS	\$ 459		\$ (203,164)	



IMPROVING
LIVES.
CURING
TYPE 1
DIABETES.

26 BROADWAY
NEW YORK, NEW YORK 10004

JPMORGAN CHASE BANK, N.A.
SYRACUSE, NEW YORK
50-937-213

493253

DATE
30-MAY-13

AMOUNT
*****268.22

Two Hundred Sixty-Eight and 22/100 Dollars

PAY
TO THE
ORDER
OF

Manawa School District
800 Beech Street
Manawa, WI 54949

Edward J. Schell
Geni Bostic

SIGNATURE HAS A BLUE-GREEN BACKGROUND • BORDER CONTAINS MICROPRINTING MP

⑈0000493253⑈ ⑆021309379⑆

615535658⑈

JUVENILE DIABETES RESEARCH FOUNDATION

Check Number: 493253
Date: 30-MAY-13

493253

Vendor No: 52549 Name: Manawa School District

DATE	INVOICE	DESCRIPTION	INVOICE AMOUNT	DISC.	AMOUNT
05/09/13	MSMAY0913	School walk incentives Rev'd 8-1-13 Marie Murphy (Diabetes) Incentive Money School Walk (Proj. 684)	268.22	0.00	268.22
Total					268.22
5000:JDFI Headquarters			21-R-800-291-500000-684 misc. Proj. #		

Donation



Wisconsin FFA Foundation

Invest in agriculture's future. Support FFA.

June 1, 2013

Manawa FFA Chapter
Ms. Sandra Cordes
515 E 4th St.
Manawa, WI 54949-9230

Dear Ms. Sandra Cordes,

Congratulations! Your chapter has been selected to receive a Cooperative Leadership Grant in the amount of \$322 to assist you in meeting the needs of your submitted project.

In order to claim your grant funding, you must first send a thank you note to the sponsor listed below. Please send a photocopy or electronic copy of the thank you note to the Wisconsin FFA Foundation for verification, and we will send your grant check within two weeks.

Sponsor:

Cooperative Network

Mr. David Erickson
1 S. Pinckney St. Ste. 810
Madison, WI 53703-2869

The Wisconsin FFA Foundation also requires that you complete and submit a Final Report by April 15, 2014. This form is very important in maintaining funding for future years as we share it with our sponsors to prove the value of the program. If you do not submit the report, you will jeopardize your eligibility to receive chapter grant funds in the future.

Once again, congratulations on being selected and we look forward to learning the progress of your chapter's project!

Sincerely,

Sonya Huebner
Administrative Assistant

Minutes of the July 29, 2013 Employee Relations Committee Meeting

The meeting started at 6:30 in the Board Room. Committee Present: K. Wegener, C. Artz, D. Strebe, J. Roenz, M. Eck, C. O'Brien, E. Dombrowski, J. Frazier. K. Kreklow was in attendance.

Teacher Wage / Incentive Model: Not ready to present to the Board. (Eck) Waiting for communication from Neenah. Learned there were 3 new law suits against Neenah regarding wages. Winneconne hasn't rolled out their plan or implemented anything yet. E. Dombrowski will check with CESA and stated Amherst has something in place and will share when they are available. Negotiations are August 5th with MEA / Board. Staff have asked where we are. Eck – we need to let staff know if it's starting this year or not. Strebe - The evaluation portion will start this year. Tying evaluation to pay has not been established yet. Dombrowski: TPES – Evaluations will be every year; 3rd year would be summative.

Support Staff Job Descriptions / Wage & Incentive Model: Job descriptions still need work to get them complete and using the same format for each position (simplify). Comparisons were shared in the past. All employees will receive job descriptions and the wage plan and evaluation format when all is completed.

Morale: handout was shared. General consensus is that staff morale is low. Could plan a listening session with the Board; meet as a group at the board retreat. (Artz) Sense the frustration with staff. It was simpler when I was in school. Need to get it out in the open; what can and can't be done to improve. K. Kreklow discussed the ideas used by his employer to improve morale. Want employees there but without a negative attitude. Look for ways to advance from within. Discourage backstabbing. Provide training to improve employee's performance gives employees feelings of value. Eck – it can't be lip service. Employees need to see that changes will happen. O'Brien – staff need timely information of changes (Affordable Health Care, TPES, etc) and expectations; and to know they have support to get their job done and get the training they need. Frazier – Stress level is high due to uncertainty of the changes as in Affordable Health Care...how will it affect their job (hours). Roenz – sharing the plan would be helpful; mistakes undermine the confidence of the staff and their perception of what happened; lowers trust. O'Brien – in my position of Curr. Dir., need to know how and where staff fit in; use staff with multiple degrees wherever possible.

Kreklow: what I'm hearing that stress wouldn't be so high as long as a plan is communicated. Eck: Does the Board have a long range plan with a Vision, 5 or 10 yr strategic plan with a budget? O'Brien: example is of the 2 week notice to spend out budget (in Mar/April), and given a \$ amount which didn't jive with what was given in the past. (it was higher) End of year told of the SLO training, but not given any direction or detail of the process; this caused high stress and frustration for the staff.

Strebe: A 10 yr vision should include tangibles (60-70%) new incentives (20-30%). O'Brien: we want to be part of the team. Roenz: it's an effort to do what we're talking about; attitude of staff is the more information the better. No loose ends.

Further discussion: Clear communication; Share information after Admin meetings; the new normal has changed, repeat the successes, work together to solve the problems, not just a top-down plan; report what we've learned at conferences / workshops with staff; Admin need to be visible / present in the building to establish rapport with staff; get information to staff as early as possible (budgets, schedules) which aren't out yet / purchase orders not entered yet; Kreklow explained Caissons training used in problem solving which enlists all involved in problem solving. Skill building /team building. Others: Less staff live in the district which creates interests outside the district; Administrators don't live in the district.

Eck: had Student Council training – great ideas coming out of this – Holiday dress up day for Homecoming and a Showcase Night for parents and the community – see what programs projects at the High School, skits etc. Showcase what the students are doing. Roenz – “can't say we have to stop the negative; let the negative die from loneliness.”

Next meeting – Monday August 26, 2013 at 6:30 p.m. Meeting ended at 8:23 p.m.

Jeanne Frazier, Recorder

Annual Extra Curricular Contracts - 2013-2014			
Athletic / Activities Director	Jeff Bortle	\$5,000.00	
Asst. Transportation Dir	Jim Quinn	\$1,000.00	
Transportatin Summer Support	Jim Quinn	\$500.00	
Sub Caller	Shelley Keller	\$3,000.00	
Web Master	Jennifer Krueger	\$2,000.00	
Summer School Coor	Kevin Keller	\$4,400.00	
Summer Guidance 5 days for the 2013-2014 Year	Cindy kelm	\$900.00	
Asst. Food Serivce Director	Cathy Shockley	\$1,000.00	
Asst. Business Manager	Dawn Bauer	\$1,000.00	

Bus Driver Contracts – 2013-2014

Beck, Bernice

Boerst, Ruth

Douglas, Judy

Marcy, David

Quinn, Barbara

Quinn, James

Shover, Vernon

Simonis, Lana

Steingraber, Randy

Suehs, Susan

0% Increase for 2013-2014

SCHOOL DISTRICT OF MANAWA
Temporary/Limited Term
2013-2014 Individual Teaching Contract

IT IS HEREBY AGREED by and between the Board of Education of the School District of Manawa (hereinafter designated as the "Board") and **EMILY L. GUENTNER** (hereinafter designated as "Teacher") that the Board employs Teacher on a temporary/limited term basis under the following terms and conditions:

1. CONTRACT TERM.

1.01. Teacher agrees to faithfully perform all duties of a teacher as assigned by the Board for a period of 188 days (180 student-contact days), commencing on or about August 26, 2013 and ending on or about June 5, 2014. As to the term of this Contract, the parties acknowledge the attached Addendum, which is made an integral part of this Contract.

1.02. Teacher waives any and all rights Teacher has or may have to receive on or before April 30, 2014, preliminary notice of refusal to renew Teacher's individual teaching contract for the 2014-2015 school year and, on or before May 15, 2014, written notice of renewal of refusal to renew Teacher's individual teaching contract for the 2014-2015 school year.

2. COMPENSATION.

2.01. For services properly rendered Teacher is to be paid a total annual salary of \$32,337.00.

2.02. For services properly rendered the Board shall pay Teacher during the term of this Contract in semi-monthly installments payable by the 10th and 25th of each month beginning September 10, 2013 for a total of twenty installments. Teacher may defer payment of a prorated portion of their annual salary through August following the expiration of this Contract by electing to receive pay in twenty-four installments. The selection of the twenty-four installment payment option must be made at the time you sign this Contract and may not be rescinded during the term of this Contract. Once selected, the twenty-four installment payment option shall remain in effect for any renewal of this or future contracts, unless written notice to return to twenty installment payments is provided to the Business Office at the time you sign and return any future contracts.

2.03. The Board and Teacher acknowledge and agree that the annual salary of Teacher in subsequent contract years may be increased or decreased in conformance with the evaluation and compensation system adopted by the Board.

2.04. The Board may provide Teacher with other employment benefits that it may from time to time deem appropriate for teachers generally, as specified in Board policies and any Employee Handbook.

3. EMPLOYMENT RESPONSIBILITIES.

3.01. Teacher agrees to teach and/or supervise in an assignment for which Teacher is certified. The Board may, at its discretion, assign additional tasks for which Teacher is

certified or may obtain certification, together with extra-curricular assignments. Teacher further agrees to take part in various activities including, but not limited to, teacher institutes, group meetings, curriculum workshops, festivals, clinics, contests, parent-teacher conferences, in-service workshops, open houses and the like.

3.02. This Contract is subject to all applicable state and federal laws as well as the rules, regulations and policies of the District now in force or as may be adopted or amended by the Board. The Board will provide Teacher with a copy of the rules, regulations and policies in force. Teacher agrees to conform to all applicable laws, rules, regulations and policies. Teacher is further subject to the supervision and control of the District Administrator and other administrators appointed by the Board.

3.03. In case of a direct conflict between any rules, regulations or policies of the Board and any specific provisions of this Contract, this Contract shall control.

3.04. This Contract is conditioned upon Teacher's possession of a Wisconsin teacher's license or certificate as required by the laws of the State of Wisconsin. This Contract shall be invalid if Teacher fails to conform to the provisions of Section 118.21(2), Wis. Stats., requiring that Teacher file a statement with the District showing the date of expiration and the grade and character of all teacher certificates or licenses held.

4. CONTRACT TERMINATION.

4.01. The parties agree that this Contract constitutes a binding legal contract, the breach of which will result in liability for damages.

4.02 Teacher confirms that Teacher is not under contract with any other school district for the period covered by this Contract.

4.03. The disqualification of Teacher to continue teaching for any legal cause whatsoever shall immediately terminate and render this Contract void. Teacher may be disciplined or discharged in conformance with Board policy.

4.04. Should Teacher seek to be released from this Contract, Teacher shall submit a written request for release to the Board.

4.05. This Contract may be modified or terminated at any time during the term hereof by the mutual written agreement of the parties.

5. LAYOFF. The Board reserves the right to lay off Teacher based upon the needs of the District. Teacher shall be given notice of such layoff not less than thirty (30) calendar days prior to the effective date of such layoff. It is understood that as a layoff, the non-renewal procedures of Section 118.22, Wis. Stats., do not apply.

6. CONTRACT RENEWAL/NON-RENEWAL. Renewal and non-renewal of this Contract shall be governed by Section 118.22, Wis. Stats.

This Contract is not valid unless signed and returned by Teacher on or before **August 1, 2013**.

Dated this 23rd day of July, 2013.

SCHOOL DISTRICT OF MANAWA

Board President

Board Clerk

I, the undersigned Teacher, hereby accept the provisions set forth in this Contract.



I elect to receive pay in twenty-four (24) installments.

Emily Hunter 7-30-13
Date

**ADDENDUM TO TEMPORARY/LIMITED TERM
2013-2014 INDIVIDUAL TEACHING CONTRACT**

Pursuant to Section 118.22, Wis. Stats., you are hereby put on notice that the Board of Education of the School District of Manawa is considering the recommendation of the District's Administration that your teaching contract not be renewed for the 2014-2015 school year because the parties agreed to the temporary/limited nature of your teaching assignment at the time of hire by the District.

Please be advised that pursuant to Section 118.22, Wis. Stats., you have the right to file a request with the Board of Education within five (5) days of your receipt of this notice for a conference with the Board of Education relative to the subject of the non-renewal of your teaching contract.

SCHOOL DISTRICT OF MANAWA

By: _____
District Administrator, by direction of the
Board of Education

Date: _____

_____ I request a conference with the Board of Education relative to the non-renewal of my teaching contract.

 X I do not request a conference with the Board of Education relative to the non-renewal of my teaching contract.

Sign: Emily Shentner
Teacher

Date: 7-30-13

ACTION BY THE BOARD OF EDUCATION

Please be advised that the Board of Education of the School District of Manawa, by a majority vote of the full membership of the Board, has decided not to renew your teaching contract for the 2014-2015 school year. The decision not to issue you a teaching contract was made because the parties agreed to the temporary/limited nature of your teaching assignment at the time of hire by the District.

SCHOOL DISTRICT OF MANAWA

By: _____
Board President Date

By: _____
Board Clerk Date

SCHOOL DISTRICT OF MANAWA
2013-2014 Individual Teaching Contract

IT IS HEREBY AGREED by and between the Board of Education of the School District of Manawa (hereinafter designated as the "Board") and SHAWN C. ALLEN (hereinafter designated as "Teacher") that the Board employs Teacher as a SPANISH Teacher under the following terms and conditions:

1. **CONTRACT TERM.** Teacher agrees to faithfully perform all duties of a teacher as assigned by the Board for a period of 188 days (180 student-contact days), commencing on or about August 27, 2013 and ending on or about June 5, 2014.
2. **COMPENSATION.**
 - 2.01. For services properly rendered, Teacher is to be paid an annual salary of \$40,000.00 * payable in 20 or 24 bi-monthly installments (at the Teacher's option), commencing with the **August 30, 2013** payroll. *(The dollar amount is tentative pending completion of negotiations with the Manawa Education Association).
 - 2.02. Teacher acknowledges and agrees that the annual salary of Teacher in subsequent contract years may be increased or decreased in conformance with the evaluation and compensation system adopted by the Board.
 - 2.03. The Board may provide Teacher with other employment benefits that it may from time to time deem appropriate for teachers generally, as specified in Board policies and any Employee Handbook.
3. **EMPLOYMENT RESPONSIBILITIES.**
 - 3.01. Teacher agrees to teach and/or supervise in an assignment for which Teacher is certified. The Board may, at its discretion, assign additional tasks for which Teacher is certified or may obtain certification, together with extra-curricular assignments. Teacher further agrees to take part in various activities including, but not limited to, teacher institutes, group meetings, curriculum workshops, festivals, clinics, contests, parent-teacher conferences, in-service workshops, open houses and the like.
 - 3.02. This Contract is subject to all applicable state and federal laws as well as the rules, regulations and policies of the District now in force or as may be adopted or amended by the Board. The Board will provide Teacher with a copy of the rules, regulations and policies in force. Teacher agrees to conform to all applicable laws, rules, regulations and policies. Teacher is further subject to the supervision and control of the District Administrator and other administrators appointed by the Board.
 - 3.03. In case of a direct conflict between any rules, regulations or policies of the Board and any specific provisions of this Contract, this Contract shall control.
 - 3.04. This Contract is conditioned upon Teacher's possession of a Wisconsin teacher's license or certificate as required by the laws of the State of Wisconsin. This Contract shall be

invalid if Teacher fails to conform to the provisions of Section 118.21(2), Wis. Stats., requiring that Teacher file a statement with the District Administrator showing the date of expiration and the grade and character of all teacher certificates or licenses held.

4. CONTRACT TERMINATION.

4.01. Teacher confirms that Teacher is not under contract with any other school district for the period covered by this Contract.

4.02. The disqualification of Teacher to continue teaching for any legal cause whatsoever shall immediately terminate and render this Contract void. Teacher may be disciplined or discharged in conformance with Board policy.

4.03. Should Teacher seek to be released from this Contract, Teacher shall submit a written request for release to the Board, together with payment of liquidated damages. The parties hereto agree that this Contract constitutes a binding legal contract for the terms set forth, the breach of which, by either party, will result in liability for damages to the other. It is specifically agreed that in the event Teacher breaches this Contract by termination of services during the term hereof, the sum of **One Hundred Fifty Dollars Per Day (\$150.00 per day)** is determined to be the reasonable liquidated damages which the parties looking forward, reasonably anticipate will flow from such a breach and the Board may, at its option, demand and recover from Teacher such amount of liquidated damages.

4.04. This Contract may be modified or terminated at any time during the term hereof by the mutual written agreement of the parties.

5. LAYOFF. The Board reserves the right to lay off Teacher based upon the needs of the District. Teacher shall be given notice of such layoff not less than thirty (30) calendar days prior to the effective date of such layoff. It is understood that as a layoff, the non-renewal procedures of Section 118.22, Wis. Stats., do not apply.

6. CONTRACT RENEWAL/NON-RENEWAL. Renewal and non-renewal of this Contract shall be governed by Section 118.22, Wis. Stats.

This Contract is not valid unless signed and returned by Teacher on or before August 19, 2013.

Dated this 8th day of August, 2013.

SCHOOL DISTRICT OF MANAWA

Board President

Board Clerk

I, the undersigned Teacher, hereby accept the provisions set forth in this Contract.

Date

A Guide to Recruitment and Selection of District Employees

Guidelines

It shall be the suggested guidelines of the School District of Manawa to recruit and select the best qualified individuals (best match for the skill requirements and behavior characteristics the position requires, Performance Edge, Center for Effective Performance, Inc, May 2013) for school district positions. Recruitment and selection shall be conducted in compliance with all applicable laws. To provide an effective career development for qualified employees, current employees are encouraged to seek promotional opportunities within the school district for which they may be interested and qualified. The recruitment and selection process is the responsibility of the Board and District Administration.

Authorization to Initiate Recruitment

Existing Positions

Administrators who wish to fill vacancies in existing budgeted positions shall request the District Administrator to initiate the recruitment process. The request shall include an updated job description including qualifications.

New Positions

No new positions may be established without prior recommendations by the Policy and Personnel Committee and approval by the Board as a whole. Recruitment may be initiated upon Board approval.

Emergency Appointments

If there is an urgent need to fill a position, the District Administrator may authorize filling the vacancy temporarily for up to 60 school days. That time shall be used for seeking short-term and long-term substitute availability.

Recruitment

The District Administration shall develop and conduct an active recruitment program designed to meet the current and projected staffing needs of the District. Recruitment shall be tailored to the position to be filled and shall be directed to sources likely to yield qualified candidates.

Job Announcements

The District Administration shall issue job announcements through appropriate sources. Job announcements generally include the job title, rate of pay, job qualifications and requirements and other pertinent information. Job vacancies are announced at least 5 (five) working days prior to the closing date for filing applications.

Internal Only Announcements

If the District Administration believes that there are an adequate number of interested current employees meeting the qualifications for a position vacancy, an internal recruitment shall be conducted for the current vacancy exclusively from current employees. Any current employee interested in a vacant position shall only be required to submit a letter of interest. In the case of an increase or decrease of an employee's job description when there is no vacancy, internal recruitment shall not be necessary.

If the District Administration believes there are no vacancies available, but due to shifting populations per grade level, the District shall need to move personnel, the District shall retain the right to place staff as deemed appropriate.

Applications

All applicants for employment must complete a District application form. Separate applications shall be completed for each position applied for. Existing employees need only to submit a letter of interest for each position being applied for.

The District may reject any application if the applicant:

1. Does not meet the minimum qualifications as established for the position;
2. Deliberately falsifies an application;
3. Has established an unsatisfactory employment record which indicates unsuitability for the position;
4. Has been convicted of a crime, which renders him/her unsuitable for the position because of a substantial relationship between the conviction and the position.
5. Applies after the published deadline for application submission;
6. Does not complete the employment application process in its entirety.

Screening Applicants

The applicants meeting the minimum qualifications shall be certified as eligible by the District Administration. The screening of applicants shall be in conjunction with the District Administration or authorized Supervisor in determining those candidates who are best qualified.

The District Administration or authorized supervisor or designated individual(s) shall process application materials and information with integrity and confidentiality. No discussion of an applicant's information is to be shared or discussed with staff, other agencies/employers unless designated as part of the reference or background check process.

Interview and Selection process

The interview and selection process shall maximize honesty, objectivity and validity through a practical and job-related assessment of the applicants attributes necessary for successful job performance and career potential. All individuals involved with or participating in the interview and selection process shall maintain the appropriate level of integrity and confidentiality. Other than District Administration, all others participating in the interview and selection process are Advisory only. The final recommendation shall rest with the District Administration, Supervisor or designated individual. The decision to hire shall be made by the Board of Education.

Selection Devices

The District Administration shall be responsible for determining if formal selection devices are to be used to screen candidates for job vacancies. These devices may include but not limited to: a review of training and experience, background and reference inquiries, oral testing, work samples, portfolios, writing samples, teaching a sample lesson, general and specific questions for the position, educational testing and chemical and social media inquiries. Formal selection of the selection devices shall be the responsibility of the District Administration.

Interviews

The interview is the key to the selection process and is conducted with objectivity and the highest regard for employment laws. Applicants selected for interview in accordance with the selection process shall number at least 3 per vacancy. In the event there are less than 3 qualified candidates for a vacancy, the District Administration may deem those qualified as eligible and present the candidates for interview.

The candidates shall be interviewed by a designated selection committee as follows:

FOR ADMINISTRATOR /PRINCIPAL vacancies:

1. 4 teams consisting of the following:
 - Administration Team-Business Manager, Building Principals, School Psychologist and District Assessment Coordinator. This team shall have full authority to consider all other team recommendations and review selection devices to render a recommendation of final candidates to take before the Board of Education;
 - Staff Team - A combination of teachers and support staff (5), (minimum 2 from each group). The Staff team shall be responsible for objectively determining top candidates ranked in order from the top candidate to the bottom candidate. This is an advisory team and has no authority in determining final candidates presented to the Board of Education.

- Business/Community Team - The Business /Community team shall consist of five (5) Business and Community leaders from within the District. The Business/Community Team shall be responsible for objectively determining top candidates ranked in order from the top candidate to the bottom candidate. This is an advisory team and has no authority in determining final candidates presented to the Board of education.
- Parent Team - The Parent Team shall consist of five (5) District parents who have age-related children appropriate for the position being filled. Elementary principal - Children in the Elementary school. Junior/Senior High School Principal - Children in the junior/senior high school. District Administrator - Process to be determined by Board of Education. This is an advisory team and has no authority in determining the final candidates presented to the Board of Education.

OR

2. One (1) large group consisting of the following:

- 3 administrators, 2 teachers, 1 support staff, 2 Business Community Members and 2 parents. The administrators shall determine the final candidates to send to the Board of Education. All other interview participants are advisory only and shall aid the administrator's determination of final candidates.

Staff Non-Teaching Position Interviews:

- Interviews shall be conducted with a minimum number of 3 individuals consisting of: 2 administrators, 1 support staff from the vacancy area. The support staff member shall be in an advisory capacity and shall not be a part of the final determination of the selected candidate(s).

Staff - Teaching Position Interviews:

- Interviews shall be conducted with a minimum number of 4 individuals consisting of: 2 administrators, 1 teacher in same or related department and 1 parent. The teacher and parent shall be in an advisory capacity and shall not be a part of the final determination of the selected candidate(s).

Background and Reference Checks

The District Office shall be responsible for conducting and coordinating appropriate reference checks, education and employment verifications and other appropriate verifications to ensure

the candidates best meet the needs of the District. All background checks will be conducted in compliance with all applicable laws and regulations.

Selection

The interview team(s) shall advise only the administrative team or administrators who shall have the final recommendation/selection regarding a candidate finalist(s). The final selection shall also include selection devices used in the process as well as any background check results. The Board of Education or its designee shall have ultimate hiring authority for all positions unless otherwise provided by State Statute.

Offer of Employment

Upon final selection, the Board of Education or its designee shall send a letter and/or notify the applicant in person and/or by telecommunication of an offer. Upon the applicant's acceptance of the position, the Board of Education or its designee shall notify the unsuccessful applicants who were interviewed. Contingent offers of employment may be necessary in certain circumstances where applicants are required to successfully complete a pre-employment health screening, drug test or other post-offer inquiry.

Introductory Period

Original work agreements and/or contracts to regular positions shall be made annually or for no longer than a two-year term. Unless modified by employment or Handbook language, all District employees are employee's at-will.

Residency

The District does not require residency within District boundaries as a condition of employment. Administrators residing within the District boundaries shall receive an additional thousand dollars (\$1,000.00) paid out annually on or about April 1st according to Board Policy, as long as they remain a resident of the District.

Nepotism

No person shall be employed, promoted or transferred to any position in the District, if such employment or future employment would result in the person either directly supervising or being directly supervised by a member of his or her immediate family. If the selection of a candidate would result in such a nepotism violation, the District shall give the selected candidates immediate family member the option of voluntarily resigning from his or her position.

Further, neither the District Administration nor Board of Education members shall be involved with the hiring process outlined herein including but not limited to: providing any type of

influence or recommendation related to a candidate, where a member of that person's immediate family is involved in the process or that person is an applicant for that position.

Employee Orientation

The District or its designee shall conduct new employee orientations relative to general conditions of employment, hours of work, operation of equipment, emergency procedures, job description, duties and responsibilities, performance expectations, benefits, District policies and procedures provide an Employee Handbook and other items deemed necessary.

SCHOOL DISTRICT OF MANAWA

760

FOOD SERVICES MANAGEMENT

District students shall have an opportunity to participate in school breakfast, lunch and milk programs. These programs shall be administered by the District Administrator or designee in accordance with established guidelines. Nutritional requirements for the "A" type lunch and breakfast will be met for all meals.

Students in grades K-12 may participate in the offer v. serve option of the lunch and breakfast program, permitting them to refuse up to two of the five offered items.

Periodic inspection of all kitchens will be made in accordance with law.

Food service prices shall be established by the Board annually. The District shall offer free and reduced price food services to students who qualify, in accordance with federal guidelines.

The District shall not discriminate in school-sponsored food service programs on the basis of sex, race, religion, national origin, color, ancestry, creed, pregnancy, marital or parental status, sexual orientation, physical, mental, emotional or learning disability or handicap. Discrimination complaints shall be processed in accordance with established procedures.

LEGAL REF.: Sections 118.13 Wisconsin Statutes
120.10(16)
120.13(6) & (10)
PI 9.03(1), Wisconsin Administrative Code

CROSS REF.: 411-Rule, Student Discrimination Complaint Procedures

APPROVED IN PART: December 18, 1995; August 18, 1997

REVISED: July 31, 2000
August 19, 2013

School District of Manawa

760-Rule

Food Service Management

Automated Lunch Accounting System

The School District of Manawa uses an automated school food service accounting system to record payments and sales. The system functions as a debit system, similar to a checking account. A positive balance must be maintained in the family account in order for the student to participate in the ala carte program or pay cash for ala carte items. Parents/guardians are expected to maintain their family account in a positive balance.

Parents/guardians who believe that the financial condition of their family qualifies for free or reduced meals shall be encouraged to make written application in accordance with the National School Lunch Act guidelines. Prior to the start of the school year, applications for free and reduced meals will be available to every family with children enrolled in the school district. Applications can be obtained through the District Office at the Elementary School.

Low and Delinquent Account Balances

Payment reminders will be generated when the family account balance is below \$5.00. When a family account balance is completely exhausted, a letter will be mailed to the parents/guardians to inform them of the situation and the need to remedy it. If a family account has a \$15.00 negative balance, no further credit will be extended to the family. At that point students must provide cash per meal until their family account has been brought current.

For students in grades Kindergarten through 12th grade , if the parent/guardian fails to provide the student with a meal, the District will provide the student a meal of the district's choice for maximum of five (5) school days. A charge of \$.25 for the milk and \$ \$1.00 for the meal will be added to the family account. After five (5) school days if the parent/guardian fails to provide the student with a cold lunch or create a positive balance in the family account or provide cash for lunch, the District may file a report with the Waupaca County Department of Human Services. High school students with a negative family account balance, must bring a current deposit slip from the HS Office in order to receive further credit.

All negative balances must be paid by the final day of the current school year.

Uncollected Balances

The Business Manager shall be expected to protect the taxpayers of the District by making a reasonable effort to collect all food service charges due the District. The Board of Education authorizes the Business Manager to collect food service charges which are 60 days delinquent through legal means including but not limited to small claims court or through the services of a collection agency.

Refunds

At the end of the year, if a family no longer has children attending school, moves out of the District or becomes eligible for free meals, the family may request reimbursement of any balance in the family account. Any balance in a family account will be carried over to the next school year, for families with children continuing in the school district.

Approved: September 15, 2003
August 19, 2013

SCHOOL DISTRICT OF MANAWA

761

FREE AND REDUCED PRICE MEALS

The District's Determination Officer shall be responsible for reviewing applications for free and reduced price meals and making determinations of eligibility in accordance with Federal National Lunch Program guidelines. Anyone not satisfied with the determination may appeal to the District Administrator.

Every effort shall be made to avoid overt identification to their peers of students receiving free or reduced price meals. No student shall be required to work for a free or reduced price meal.

The building principal shall maintain a system of collecting payments from paying students and accounting for free and reduced price meals in a manner which protects the anonymity of students receiving free or reduced price meals.

LEGAL REF.: Sections 115.34 Wisconsin Statutes
 120.10(16)
 120.13(6), (10)
 PL 91-248
 PL 94-105

APPROVED: January 24, 2000
 August 19, 2013